

**Town of Caledonia
Organizational Meeting
January 4, 2021
5:00 P.M.**

The Organizational Meeting of the Town Board of the Town of Caledonia was held January 4, 2021, 5:00 P.M. at the Town Hall, 3109 Main Street, Caledonia, NY.

Supervisor Pangrazio called the organizational meeting to order and led in the pledge of allegiance.

PRESENT: Supervisor Daniel Pangrazio
Councilman Mark Rothrock
Councilwoman Pam Rychlicki
Councilman Todd Bickford
Town Clerk Seth Graham

OTHERS: Mark Schroeder Highway Superintendent

ABSENT: Timothy Anderson

RESOLUTION 01-2021

DEPUTY SUPERVISOR

On motion of Councilwoman Rychlicki seconded by Councilman Rothrock the following resolution was ADOPTED Aye – Pangrazio, Rothrock, Bickford, Rychlicki Nay- 0 Absent- Anderson

BE IT RESOLVED, that the appointment by Supervisor Pangrazio of **Todd Bickford** as Deputy Supervisor, be supported by the Board. Councilman Todd Bickford is authorized to be a co-signer on General, Highway, Payroll/Trust & Agency Accounts for the bank.

DEPUTY HIGHWAY SUPERINTENDENT APPOINTMENT

Highway Superintendent Mark Schroeder re-appointed Ronald Beach III as Deputy Highway Superintendent.

RESOLUTION 02-2021

APPOINTMENT OF CODE ENFORCEMENT OFFICER/FIRE MARSHALL

On motion of Councilman Rothrock seconded by Councilwoman Rychlicki the following resolution was ADOPTED Aye – Pangrazio, Rothrock, Bickford, Rychlicki Nay- 0 Absent- Anderson

BE IT RESOLVED, that **Thomas Perkins** is re-appointed as Code Enforcement Officer, Building Inspector and Fire Marshall.

SUPERVISOR CLERK APPOINTMENT

Supervisor Pangrazio appointed Kathryn Raymond as Clerk to the Supervisor

April 8th - 7:00 P.M.
May 13th -7:00 P.M.
June 10th -7:00 P.M.
July 15th -7:00 P.M. – 3rd Thursday
August 12th -7:00 P.M.
September 9th 7:00 P.M.
September 27th 5:00 P.M. 4th Monday -Tentative Budget Meeting
October 14th -7:00 P.M.
November 4th -7:00 P.M.
December 9th-7:00 P.M.
December 27th End of Year Meeting 4:00 P.M.

RESOLUTION 18-2021

VOUCHER SIGNATURE

On motion of Councilman Rothrock seconded by Councilwoman Rychlicki the following resolution was
ADOPTED Aye – Pangrazio, Rothrock, Rychlicki Nay- 0 Abstain - Bickford Absent- Anderson
BE IT RESOLVED that Councilman Bickford is authorized to sign all vouchers for the Town Board.

RESOLUTION 19-2021

LIVINGSTON COUNTY HAZARDOUS MITIGATION & DISASTER PLAN

On motion of Councilman Bickford seconded by Councilman Rothrock the following resolution was
ADOPTED Aye – Pangrazio, Rothrock, Bickford, Rychlicki Nay- 0 Absent- Anderson
BE IT RESOLVED that the Livingston County Hazardous Mitigation & Disaster Plan be adopted and is on file in the Town Clerk’s office.

RESOLUTION 20-2021

EMERGENCY OPERATIONS PLAN & GENERAL OPERATING PROCEDURES

On motion of Councilman Bickford seconded by Councilwoman Rychlicki the following resolution was
ADOPTED Aye – Pangrazio, Rothrock, Bickford, Rychlicki Nay- 0 Absent- Anderson
BE IT RESOLVED that the Emergency Operations Plan & General Operating Procedures be adopted for the year.

RESOLUTION 21-2021

HAZARDOUS MATERIALS EMERGENCY PLAN FOR 2021

On motion of Councilman Bickford seconded by Councilman Rothrock the following resolution was
ADOPTED Aye – Pangrazio, Rothrock, Bickford, Rychlicki Nay- 0 Absent- Anderson
BE IT RESOLVED that the Hazardous Materials Emergency Plan be adopted for the year.

RESOLUTION 22-2021

BLANKET UNDERTAKING FOR 2021

On motion of Councilman Bickford seconded by Councilwoman Rychlicki the following resolution was
ADOPTED Aye – Pangrazio, Rothrock, Bickford, Rychlicki Nay- 0 Absent- Anderson
BE IT RESOLVED that the Town Board of the Town of Caledonia consents and approves a blanket undertaking to cover all officers, clerks and employees.
