

TOWN OF CALEDONIA
Regular Board Meeting
December 9, 2021

The Regular Monthly Meeting of the Town Board of the Town of Caledonia was held December 9, 2021 at 7:00 P.M., at the Town Hall, 3109 Main Street, Caledonia NY.

PRESENT: Supervisor Daniel Pangrazio
Councilman Todd Bickford
Councilman John Pike

ABSENT: Councilwoman Pam Rychlicki, Councilman Quentin Clark, Town Clerk Seth Graham

OTHERS: Mark Schroeder, Highway Superintendent and Tom Perkins, Code Enforcement Officer

ATTORNEY: Dwight Kanyuck

ATTENDEES FROM SIGN IN SHEET: Trevor Haut, Megan Keller, Chris Beach, Kevin Hammond, Timothy Geier, Chris Leonard, Sean Fleming, Avery Gandy

RESOLUTION 130-2021

On motion of Councilman Pike, seconded by Councilman Bickford, the following resolution was Adopted- Aye- Pangrazio, Pike and Bickford, Nay-0, Absent- Rychlicki, Clark
RESOLVED, that the minutes of November 4, 2021 be approved as presented.

OPEN FORUM

Trevor Haut, Passero Associates, presented plans for a new Caledonia Fire Station. Chris Beach entertained questions on behalf of the Caledonia Fire District.

On motion of Councilman Bickford,, seconded by Councilman Pike, the following resolution was Adopted- Aye- Pangrazio, Pike and Bickford, Nay-0, Absent- Rychlicki, Clark
RESOLVED, advised to bring this issue to the Planning Board for PUD consideration.

There were no additional requests to speak at Open Forum.

ANNOUNCEMENTS/COMMUNICATIONS

Supervisor Pangrazio reviewed the following announcements and communications with the Board:

- YEAR END BOARD MEETING-Supervisor Pangrazio stated the year-end board meeting for purposes of approving final bills will be December 27, 2021 at 4:00 P.M. at the Town Hall.
- HANDOUTS
 - Transfer Station Hours
 - Gun Club Notice of Claim Update
 - 2022 Holidays for the Highway Department
 - 2022 Holidays and Closing of the Town Hall
 - Data sheets on Population based on 2020 Decennial Census Population

DEPARTMENTS & COMMITTEES

ATTORNEY-PETER SKIVINGTON – No Report

ATTORNEY-DWIGHT KANYUCK

Mr. Kanyuck gave a brief update on the Horseshoe Solar Project.

CODE ENFORCEMENT OFFICER – TOM PERKINS – No Report

PLANNING BOARD – PAM RYCHLICKI – No Report

BUILDING AND GROUNDS – No Report

TRAFFIC SAFETY – MARK SCHROEDER – Mr. Schroeder will be assuming the role of Chair.

HIGHWAY DEPARTMENT – MARK SCHROEDER

Mr. Schroeder provided the following updates.

- All trucks are ready for winter.
- Cleaning up Ash tree damage due to high winds; also proactive removing some of the dead trees
- Mike Churchill’s last day is December 30. Ethan Donaghue, who was hired as his replacement is doing very well.
- The RG&E project on Wheatland Center Road is complete. They will return in the Spring to rehab the road surface.
- The joint Christmas Party with the Village will be held on December 23 at the Village Barns. Steaks for \$10/piece. There will be a celebration for Mike and Richard Kaness at a place to be determine after the luncheon.

On motion of Councilman Bickford,, seconded by Councilman Pike, the following resolution was Adopted- Aye- Pangrazio, Pike and Bickford, Nay-0, Absent- Rychlicki, Clark
RESOLVED, a Ford pickup truck will be ordered as included in the 2022 budget

TOWN CLERK – SETH GRAHAM – No Report

OLD BUSINESS

Mr. Pangrazio distributed the Town Rules & Regs and asked the be reviewed for action at the January meeting.

NEW BUSINESS

RESOLUTION 131-2021

DATE OF ORGANIZATIONAL MEETING

On motion of Councilman Bickford, seconded by Councilman Pike, the following resolution was Adopted- Aye- Pangrazio, Pike and Bickford, Nay-0, Absent- Rychlicki, Clark
RESOLVED, the 2022 Organizational Meeting will be held on January 3, 2022 at 5:00 p.m. at the Town Hall.

RESOLUTION 132-2021

APPOINTMENT OF KEITH STEIN TO PLANNING BOARD

On motion of Councilman Pike, seconded by Councilman Bickford, the following resolution was Adopted- Aye- Pangrazio, Pike and Bickford, Nay-0, Absent- Rychlicki, Clark
RESOLVED, that Keith Stein will be appointed to the Town of Caledonia Planning Board for a seven-year term ending December 31, 2028.

RESOLUTION 133-2021

APPOINTMENT OF RUSS BARBER TO ZONING BOARD OF APPEALS

On motion of Councilman Bickford, seconded by Councilman Pike, the following resolution was

Adopted- Aye- Pangrazio, Pike and Bickford, Nay-0, Absent- Rychlicki, Clark

RESOLVED, that Russ Barber will be appointed to the Town of Caledonia Zoning Board of Appeals for a five-year term ending December 31, 2026.

CAPITAL IMPROVEMENT PLAN 2022 DISCUSSION (CIP)

Mr. Pangrazio distributed the CIP schedule and stated that due to COVID some items were postponed. Mr. Pangrazio and Mr. Schroeder will meet to discuss equipment needs.

RECAP 2021

Mr. Pangrazio report that The Town of Caledonia came out of COVID in fine shape. He is planning to move dollars to both equipment and capital reserves. A new Town Clerk and 2 new councilman joined the Board. Mr. Pangrazio further noted that the tax rate and tax levy decreased.

RESOLUTION 134-2021

SETTING DATES FOR 2022 BOARD MEETINGS

On motion of Councilman Pike, seconded by Councilman Bickford, the following resolution was

Adopted- Aye- Pangrazio, Pike and Bickford, Nay-0, Absent- Rychlicki, Clark

RESOLVED, the dates for the 2022 Caledonia Town Board meeting will be held on the 2nd Thursday of every month at 7:00 P.M. unless otherwise noted.

January 3rd Organizational Meeting – 5:00 P.M.

January 13th – 7:00 P.M.

February 10th – 7:00 P.M.

March 10th – 7:00 P.M.

April 14th – 7:00 P.M.

May 12th – 7:00 P.M.

June 9th – 7:00 P.M.

July 14th – 7:00 P.M. (Third Thursday)

August 11th – 7:00 P.M.

September 8th – 7:00 P.M.

September 26th – 5:00 P.M. (Tentative Budget Meeting)

October 13th – 7:00 P.M.

November 10th – 7:00 P.M.

December 8th – 7:00 P.M.

December 28th – 4:00 P.M. (End of Year Meeting)

RESOLUTION 135-2021

BUDGET TRANSFER

On motion of Councilman Pike, seconded by Councilman Bickford, the following resolution was

Adopted- Aye- Pangrazio, Pike and Bickford, Nay-0, Absent- Rychlicki, Clark

RESOLVED, that Supervisor Pangrazio is authorized to make the following Budget Transfers.

A2770 \$11,017.74 to A1420.400 (\$5,114.40) and A6772.400 (\$1,855.00)

RESOLUTION 136-2021

BUDGET TRANSFER

On motion of Councilman Bickford, seconded by Councilman Pike, the following resolution was Adopted- Aye- Pangrazio, Pike and Bickford, Nay-0, Absent- Rychlicki, Clark
RESOLVED, that Supervisor Pangrazio is authorized to make the following Budget Transfers.
B2770-Misc Revenue \$7,428.26 to B8010.400-Zoning Contr (\$1,972.64) and B8020.400-Planning Contr (\$5,455.62)

REVIEW OF SUPERVISORS REPORT

All Board Members received via e-mail prior to the board meeting copies of the Monthly Supervisor’s Report which includes up-to-date Trial Balances and Budget to Actual revenues and expenditure and trial balances. All Board members signed off on all the reports.

AUDIT OF ABSTRACT OF PAID VOUCHERS AND TRIAL BALANCES

The Board audited the Abstract of paid Vouchers and trial balances.

RESOLUTION 137-2021

BUDGET TRANSFER

On motion of Councilman Pike, seconded by Councilman Bickford, the following resolution was Adopted- Aye- Pangrazio, Pike and Bickford, Nay-0, Absent- Rychlicki, Clark
RESOLVED, that the bills be paid in the following amounts.

GENERAL FUND A – Voucher # 345-381	\$ 48,681.81
GENERAL FUND B – Voucher # 357	\$ 29.90
HIGHWAY FUND DB – Voucher # 149-164	\$ 63,918.46
GRAND TOTALS	\$112,630.17

Motion to adjourn was made by Councilman Bickford, seconded by Councilman Pike and carried by all. The Board meeting was adjourned at 8:00 P.M.

Respectfully submitted,

Rebecca Schroeder