

**Regular Monthly Meeting
Caledonia Town Board
May 12, 2022**

The Regular Monthly Meeting of the Town Board of the Town of Caledonia was held May 12, 2022, at 7:00 P.M., at the Town Hall, 3109 Main Street, Caledonia, NY.

Supervisor Pangrazio called the meeting to order and led in the Pledge of Allegiance.

<u>PRESENT:</u>	Supervisor	Daniel Pangrazio
	Councilwoman	Pam Rychlicki
	Councilman	Quentin Clark
	Councilman	John Pike
	Town Clerk	Seth Graham

ABSENT: Councilman Todd Bickford

ATTORNEYS: Dwight Kanyuck

ATTENDEES FROM SIGN-IN SHEET: Chris Leonard, Russell Barber, Paul Raymond

RESOLUTION 74-2022

APRIL 14, 2022 MINUTES

On motion of Councilman Pike seconded by Councilman Clark the following resolution was

ADOPTED Aye-Pangrazio, Rychlicki, Clark, Pike Nay-0 Absent-Bickford

RESOLVED, that the minutes of April 14, 2022 be approved.

ASSESSOR'S TIRE INCIDENT – SUPERVISOR PANGRAZIO

Supervisor Pangrazio made the Board aware of an incident where the Town Assessor's tire was slashed or stabbed with an ice pick during her lunch hour. Supervisor Pangrazio said it was unacceptable and that the Town will pay for a replacement tire for her.

OPEN FORUM

No one requested the privilege of the floor.

ANNOUNCEMENTS/COMMUNICATIONS

Supervisor Pangrazio reviewed the following communications with the Board:

- Grievance Day will be Tuesday, May 24, 2022 from 4pm-8pm.
- Proclamation to the Town Supervisor recognizing Municipal Clerks Week.
- Email regarding a Temporary Restraining Order regarding the Tax Department's Solar and Wind Appraisal Model that was issued on April 29.
- Letter from Supervisor Pangrazio to Congressman Chris Jacobs expressing support for Livingston County's 2023 Congressionally Directed Spending request for the Resilient Microgrid project through the Emergency Operations Center's Grant Program.
- Livingston County Planning Board meeting agenda for May 12, 2022 at the Livingston County Government Center – Room 205 in Geneseo.

DEPARTMENTS/COMMITTEES

CODE ENFORCEMENT OFFICER – TOM PERKINS

Code Enforcement Officer Tom Perkins was not required to attend tonight's meeting.

ATTORNEY DWIGHT KANYUCK

Attorney Dwight Kanyuck updated the Board that the Town has asked for setbacks for Horseshoe Solar and has submitted comments for review. Kanyuck doesn't expect to see the project begin until Spring of 2023.

PLANNING BOARD – PAM RYCHLICKI

Councilwoman Rychlicki updated the Board on the following:

- A public hearing was held for Don & Vicki Fox for their subdivision. The subdivision was approved.
- Dimension Solar's application was deemed "complete", and the Town of Caledonia is the Lead Agent.
- The Planning Board meeting has been moved to Wednesday, May 18, 2022.

BUILDINGS & GROUNDS – SUPERVISOR PANGRAZIO

Supervisor Pangrazio updated the Board on the following:

- Steele Construction repaired damaged roofing on the Town office building. They also unclogged and cleaned out the roof drain, repaired damaged flashing, and added new sealant.
- The Town has accepted the quote for painting the façade and rear of the building from Stafford Painters.
- The Town has accepted the quote from Rochester Colonial to install handicap accessible doors at the Town Hall.

HIGHWAY DEPARTMENT – SUPERVISOR PANGRAZIO

Highway Superintendent Mark Schoeder was unable to attend tonight's meeting. Supervisor Pangrazio updated the Board on the projects the Highway Crew has been working on:

- Cleaned ditch and installed driveway pipe on Black Street for Stein's.
- Took plow frames of trucks and put all snow equipment away.
- Changed cross-over pipe on McGovern Road and cut trees and brush off hill.
- Hauled gravel to Huston Road for the Town of Geneseo.
- Paved River Road, Batzing Road and the east end of Black Street Road.
- Mowing roadsides.
- General maintenance on the equipment.
- Weed eat and spray around the shop and cemetery.
- Plans to surface treat Feeley Road on the North end and Cold Springs Road on May 19th.
- Plans to help the Village with paving Church Street and installing a water line.
- Trim brush and trees near signs and straighten signs.
- Put shoulders on the roads that were paved.

TOWN CLERK’S MONTHLY REPORT – APRIL 2022

Account#	Account Description	Fee Description	Qty	Local Share
A1255	Conservation	Conservation	13	51.60
	Marriage Lic.	MARRIAGE LICENSE FEE	2	35.00
	MISCELLANEOUS	Marriage Certificate	1	10.00
			Sub-Total:	\$96.60
A1603	MISCELLANEOUS CASH	Death Certificates	3	30.00
			Sub-Total:	\$30.00
A2130	MISCELLANEOUS CASH	Landfill - \$10.00	175	1,750.00
			Sub-Total:	\$1,750.00
A2544	Dog Licensing	Female, Spayed	8	48.00
		Female, Unspayed	1	12.00
		Male, Neutered	13	78.00
		Male, Unneutered	4	48.00
	Late Fee	Late Fee	2	10.00
			Sub-Total:	\$196.00
B2110	PLANNING/ZONING	Building Permits	5	200.00
			Sub-Total:	\$200.00
			Total Local Shares Remitted:	\$2,272.60
Amount paid to:	NYS Ag. & Markets Animal Population Control Fund			36.00
Amount paid to:	NYS Environmental Conservation			3,568.40
Amount paid to:	State Health Dept. For Marriage Licenses			45.00
Total State, County & Local Revenues:		\$5,922.00	Total Non-Local Revenues: \$3,649.40	

RESOLUTION 75-2022

CLERK’S REPORT

On motion of Councilman Pike seconded by Councilman Clark the following resolution was ADOPTED Aye-Pangrazio, Rychlicki, Clark, Pike Nay-0 Absent-Bickford
 RESOLVED, that the Clerk’s monthly report is approved as presented.

WATER REQUEST FOR GRANEY & MCINTYRE RD – SUPERVISOR PANGRAZIO

Supervisor Pangrazio updated the Board that there are a few individuals asking for water on parts of Graney and McIntyre Road. Livingston County Water & Sewer will be sending out a survey to the homeowners in the Town to see if there is enough support for the project.

OLD BUSINESS

MEMORIAL DAY – SUPERVISOR PANGRAZIO

Supervisor Pangrazio updated the Board that two new flags (one 5x8 and one 3x5) have been ordered for Memorial Day. A 3x6 bunting was also ordered for the front of the Town Hall.

NEW BUSINESS

RESOLUTION 76-2022

RECOGNITION OF MUNICIPAL CLERK'S WEEK

On motion of Councilman Pike seconded by Councilman Clark the following resolution was

ADOPTED Aye-Pangrazio, Rychlicki, Clark, Pike Nay-0 Absent-Bickford

RESOLVED, that Supervisor Pangrazio will sign the Proclamation for the 53rd Annual Professional Municipal Clerk's Week.

Proclamation

*53rd ANNUAL PROFESSIONAL MUNICIPAL CLERKS WEEK
May 1 - May 7, 2022*

Whereas, The Office of the Professional Municipal Clerk, a time honored and vital part of local government exists throughout the world, and

Whereas, The Office of the Professional Municipal Clerk is the oldest among public servants, and

Whereas, The Office of the Professional Municipal Clerk provides the professional link between the citizens, the local governing bodies and agencies of government at other levels, and

Whereas, Professional Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all.

Whereas, The Professional Municipal Clerk serves as the information center on functions of local government and community.

Whereas, Professional Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Professional Municipal Clerk through participation in education programs, seminars, workshops and the annual meetings of their state, provincial, county and international professional organizations.

Whereas, It is most appropriate that we recognize the accomplishments of the Office of the Professional Municipal Clerk.

Now, Therefore, I, Daniel Pangrazio, Supervisor of Caledonia, do recognize the week of May 1 through May 7, 2022, as Professional Municipal Clerks Week, and further extend appreciation to our Professional Municipal Clerk, Seth Graham and to all Professional Municipal Clerks for the vit services they perform and their exemplary dedication to the communities they represent.

RESOLUTION 77-2022

BUDGET AMENDMENT – A1220.120 – SUPERVISOR’S CLERK PERSONEL SERVICES

On motion of Councilman Clark seconded by Councilman Pike the following resolution was ADOPTED Aye-Pangrazio, Rychlicki, Clark, Pike Nay-0 Absent-Bickford
RESOLVED, that the following Budget Amendment be made:

ACCOUNT	DEBIT	CREDIT
A1220.110 – Supervisor’s Clerk Personel Serv.	\$2,900.00	
A1220.120 – Supervisor’s Clerk Personel Serv.		\$2,900.00

RESOLUTION 78-2022

BUDGET AMENDMENT – A1220.400 – SUPERVISOR’S CONTRACTUAL

On motion of Councilman Pike seconded by Councilwoman Rychlicki the following resolution was ADOPTED Aye-Pangrazio, Rychlicki, Clark, Pike Nay-0 Absent-Bickford
RESOLVED, that the following Budget Amendment be made:

ACCOUNT	DEBIT	CREDIT
A1220.110 – Supervisor’s Clerk Personel Serv.	\$4,033.36	
A1220.400 – Supervisor’s Contr.		\$4,033.36

APPOINTING KATHY RAYMOND AS 2nd DEPUTY TO CLERK

Town Clerk Seth Graham appointed Kathy Raymond as his 2nd Deputy Clerk. Kathy will be able to help with dog licenses and fishing licenses as needed.

APPOINTING LAURIE SATTORA AS 2nd SUPERVISOR’S CLERK

Supervisor Daniel Pangrazio appointed Laurie Sattora as his 2nd Supervisor’s Clerk. Laurie will be working on Solar related tasks.

RESOLUTION 79-2022

BUDGET AMENDMENT – A1620.200 – BUILDINGS EQUIPMENT CONTRACTUAL

On motion of Councilman Clark seconded by Councilman Pike the following resolution was ADOPTED Aye-Pangrazio, Rychlicki, Clark, Pike Nay-0 Absent-Bickford
RESOLVED, that the following Budget Amendment be made for the new handicap accessible front door:

ACCOUNT	DEBIT	CREDIT
A4089 – Federal Aid	\$8,244.00	
A1620.200 – Buildings Equipment Contr.		\$8,244.00

RESOLUTION 80-2022

BUDGET AMENDMENT – A1320.400 – AUDITOR CONTRACTUAL

On motion of Councilman Clark seconded by Councilman Pike the following resolution was ADOPTED Aye-Pangrazio, Rychlicki, Clark, Pike Nay-0 Absent-Bickford
RESOLVED, that the following Budget Amendment be made:

ACCOUNT	DEBIT	CREDIT
A4089 – Federal Aid	\$850.00	
A1320.400 – Auditor Contr.		\$850.00

RESOLUTION 81-2022

BUDGET AMENDMENT – A1420.400 – ATTORNEY CONTRACTUAL

On motion of Councilman Clark seconded by Councilman Pike the following resolution was ADOPTED Aye-Pangrazio, Rychlicki, Clark, Pike Nay-0 Absent-Bickford
RESOLVED, that the following Budget Amendment be made:

ACCOUNT	DEBIT	CREDIT
A2770 - Miscellaneous Revenue	\$10,815.00	
A1420.400 - Attorney Contractual		\$10,815.00

RESOLUTION 82-2022

BUDGET AMENDMENT – B5020.400 – ENGINEERING FOR TRANSPORTATION

On motion of Councilman Clark seconded by Councilman Pike the following resolution was ADOPTED Aye-Pangrazio, Rychlicki, Clark, Pike Nay-0 Absent-Bickford
RESOLVED, that the following Budget Amendment be made:

ACCOUNT	DEBIT	CREDIT
B2770 - Miscellaneous Revenue	\$1,709.84	
B5020.400 - Engineering for Transportation		\$1,709.84

DISCUSSION ON BRUSH – COUNCILMAN PIKE

Councilman Pike asked about the possibility of having the Highway Department haul the brush to another location for free. Supervisor Pangrazio will discuss with Highway Superintendent Mark Schroeder.

REVIEW OF SUPERVISOR’S REPORT

All Board Members have received via e-mail prior to the Board Meeting copies of the Monthly Supervisor’s Report which includes up-to-date Trial Balances and Budget to Actual revenues and expenditures. All Board Members signed off on all reports.

RESOLUTION 83-2022

PAYMENT OF BILLS

On motion of Councilwoman Rychlicki seconded by Councilman Clark the following resolution was ADOPTED Aye-Pangrazio, Rychlicki, Clark, Pike Nay-0 Absent-Bickford
RESOLVED, that the bills be paid in the following amounts:

GENERAL FUND A – Voucher #'s 132-140, 144-152, 154, 156-166	\$35,794.49
GENERAL FUND B – Voucher #'s 141-143, 153-155	\$ 5,099.51
HIGHWAY FUND DB – Voucher #'s 47-58	\$ 9,894.38
GRAND TOTALS	\$50,788.38

On motion to adjourn by Councilman Pike seconded by Councilman Clark and carried by all, the board meeting was adjourned.

Respectfully Submitted,

Seth Graham