

**Regular Monthly Meeting
Caledonia Town Board
September 8, 2022**

The Regular Monthly Meeting of the Town Board of the Town of Caledonia was held September 8, 2022, at the Town Hall, 3109 Main Street, Caledonia, NY.

Supervisor Pangrazio called the meeting to order and led in the Pledge of Allegiance.

PRESENT: Supervisor Daniel Pangrazio
Councilman Todd Bickford
Councilwoman Pamela Rychlicki
Councilman Quentin Clark
Town Clerk Seth Graham

ABSENT: Councilman John Pike II

ATTORNEYS: Dwight Kanyuck

OTHERS: Code Enforcement Officer Tom Perkins, Highway Superintendent Mark Schroeder

ATTENDEES FROM SIGN-IN SHEET: Bill Middleton

RESOLUTION 107-2022

AUGUST 11, 2022 MINUTES

On motion of Councilman Clark seconded by Councilman Bickford the following resolution was ADOPTED – Aye, Pangrazio, Clark, Rychlicki, Bickford Nay-0 Absent- Pike
RESOLVED, that the minutes of August 11, 2022 be approved.

OPEN FORUM

No one requested the privilege of the floor.

ANNOUNCEMENTS/COMMUNICATIONS

Supervisor Pangrazio discussed the following communications with the Board:

- The Ford F-150 pickup truck that the Town of Caledonia intended to purchase from Van Bortel Ford has been cancelled.
- The New York State Disaster Emergency Plan has been extended.
- Supervisor Pangrazio reminded the Board that the Budget Workshop Meeting will take place on September 26th, at 5:00 P.M.
- Supervisor Pangrazio handed out a letter from Councilman Pike II resigning from the Town Board.
- Supervisor Pangrazio received a call from a resident on Middle Road regarding bad water. Supervisor Pangrazio advised the resident to collect a few signatures from neighbors on a petition and return it to the Town Board for review.
- The Town of Caledonia has been having issues for several months with the Tompkins Credit Cards we have. Town Clerk Seth Graham will be contacting ESL Federal Credit Union to discuss plans to use them for our Business Credit Cards.

DEPARTMENTS/COMMITTEES

ATTORNEY – DWIGHT KANYUCK

Attorney Kanyuck had no new news to report but planned to discuss some Attorney-Client Litigation issues in an Executive Session.

CODE ENFORCEMENT OFFICER – TOM PERKINS

Code Enforcement Officer updated the Board on the following items:

- The Livingston 4 Solar Project on Route 5 has gotten worse since last month, with trees now growing through the solar panels.
- Code Enforcement Officer Tom Perkins stopped to do an inspection of the panels, during which the maintenance company happened to be on-site.
- Code Enforcement Officer Tom Perkins stated that there were weeds waist high, over top of the panels.
- Code Enforcement Officer Tom Perkins also stated that he has contacted Town Attorney Peter Skivington about taking legal action.
- Code Enforcement Tom Perkins stated that the Bank will decide whether to put the home on the market or not.

7:15 P.M. – OPEN PUBLIC HEARING LOCAL LAW NO. 1 FOR 2022 – TAX CAP OVERRIDE

Supervisor Pangrazio declared the Public Hearing open at 7:15 P.M. for Proposed Local Law No. 1 For 2022 and asked Town Clerk Seth Graham to read the Notice of Hearing for the record. Town Clerk Seth Graham read the Notice of Hearing. Supervisor Pangrazio asked if anyone would like to speak at this time. No one from the Board or public had any comments at this time.

SUPERVISOR PANGRAZIO – DISCUSSION ON TAX CAP OVERRIDE

Supervisor Pangrazio gave a brief overview of the Local Law. Due to uncontrollable cost and other hurdles especially with insurance and health care rates on the rise, Supervisor Pangrazio and the Board felt that it was in the best interests of the Town to pass this Local Law. This Local Law is to override the limit on the amount of real property taxes that may be levied by the Town of Caledonia, County of Livingston, pursuant to General Municipal Law §3-c, and to allow the Town of Caledonia, County of Livingston, to adopt a Town Budget for the fiscal year 2023 that requires a real property tax levy in excess of the “tax levy limit” as defined by General Municipal Law §3-c.

CODE ENFORCEMENT OFFICER – TOM PERKINS (CONT.)

Code Enforcement Officer Tom Perkins continued with his Department Report as follows:

- The house on Route 5 that the truck went through is in the process of being demolished.

PLANNING BOARD – PAMELA RYCHLICKI

Councilwoman Pam Rychlicki stated that she did not make it to the Planning Board Meeting and had nothing new to report.

BUILDINGS/GROUNDS – SUPERVISOR PANGRAZIO

Supervisor Pangrazio updated the Board on the following items:

- Supervisor Pangrazio stated he spoke with Dave Steele of Steele Contracting today regarding the outside walls at the Town Hall. They are still waiting to schedule a date/time to do the work.
- The new handicap door hinges and push buttons have been installed at the Town Hall and are now available for use.
- We recently had a problem with the air conditioning at the Caledonia Town Hall. Steve Sickles came and looked at the issue and said that the unit is towards its end-of-life and the Town will need to replace the condensing unit likely within a year.

HIGHWAY DEPARTMENT – MARK SCHROEDER

Highway Superintendent Mark Schroeder updated the Board on the following activities that the Highway Department has been working on this month:

- The Highway crew has been helping the Village crew on the Church Street project. Church Street is expected to be paved on October 3rd and 4th.
- There is a company coming to do the gutter curbing.
- The Highway crew stone & oiled the west side of Black Street Rd, Brown Rd, Cider St, and Graney Rd.
- Cleaned ditches along McCorkindale Rd
- The new excavator was delivered in July and upon completion of the permissive referendum in a few days, the excavator will be paid for.
- The Ford F-150 pickup truck order has been canceled. There is no availability of trucks at this time.
- Highway Superintendent Mark Schroeder asked Attorney Kanyuck about the possibility of purchasing a truck not using the County bid and if it was feasible. Attorney Kanyuck replied that it may be possible to get a trade-in estimate from two or three dealerships. Mark Schroeder plans to contact Bob Johnson Chevrolet in Le Roy regarding them possibly matching the State Bid.
- The 20th through the 23rd will be the Fall Conference in Ellicottville.
- The Highway crew also assisted in trucking stone and oil for Jones Hall's parking lot in their spare time.
- The Culvert Pipe for the Quarry Rd project has been delivered and Attorney Peter Skivington is still working on easements with two property owners.

TRAFFIC SAFETY – MARK SCHROEDER

Highway Superintendent Mark Schroeder updated the Board that the Traffic Safety meeting for the month had been canceled and had nothing new to report.

TOWN CLERK’S AUGUST 2022 REPORT – TOWN CLERK SETH GRAHAM

Account#	Account Description	Fee Description	Qty	Local Share
A1255	Conservation	Conservation	18	151.79
	Marriage Lic.	MARRIAGE LICENSE FEE	6	105.00
	MISCELLANEOUS	Marriage Certificate	5	50.00
			Sub-Total:	\$306.79
A1603	MISCELLANEOUS CASH	Death Certificates	2	20.00
			Sub-Total:	\$20.00
A2130	MISCELLANEOUS CASH	Landfill - \$10.00	215	2,150.00
			Sub-Total:	\$2,150.00
A2544	Dog Licensing	Female, Spayed	18	108.00
		Female, Unspayed	1	12.00
		Male, Neutered	17	102.00
		Male, Unneutered	5	60.00
	Late Fee	Late Fee	1	5.00
			Sub-Total:	\$287.00
B2110	PLANNING/ZONING	Building Permits	5	225.00
			Sub-Total:	\$225.00
			Total Local Shares Remitted:	\$2,988.79
Amount paid to: NYS Ag. & Markets Animal Population Control Fund				53.00
Amount paid to: NYS Environmental Conservation				2,618.11
Amount paid to: State Health Dept. For Marriage Licenses				112.50
Total State, County & Local Revenues:		\$5,773.50	Total Non-Local Revenues:	\$2,784.71

RESOLUTION 108-2022

AUGUST 2022 TOWN CLERK’S REPORT

On motion of Councilman Bickford seconded by Councilwoman Rychlicki the following resolution was ADOPTED – Aye, Pangrazio, Clark, Rychlicki, Bickford Nay-0 Absent- Pike
 RESOLVED, that the clerk’s report for the month of August be accepted as presented.

OTHER COMMITTEE REPORTS

CEMETERY DISCUSSION – COUNCILWOMAN RYCHLICKI

Councilwoman Pam Rychlicki updated the Board that they are still working on the sign for the cemetery and hopes to be done with the project no later than Memorial Day 2023.

CEMETERY SPLIT-RAIL FENCE – HIGHWAY SUPERINTENDENT MARK SCHROEDER

Highway Superintendent Mark Schroeder asked the Board about putting up a split-rail fence at the cemetery to prevent people from driving through the cemetery. The Board agreed.

7:45 P.M. – CLOSE PUBLIC HEARING – LOCAL LAW No. 1 FOR 2022

Supervisor Pangrazio asked if the Board and Public had any comments or questions on the proposed Local Law to override the Tax Cap for budget fiscal year 2023. No one had any questions or concerns, so Supervisor Pangrazio closed the Public Hearing on Local Law No. 1 for 2022.

OLD BUSINESS

BUDGET DISCUSSION – SUPERVISOR PANGRAZIO

Supervisor Pangrazio updated the Board on the budget process. State Retirement is up for next year, but the biggest challenges this year are the insurance and health care costs, as well as the cost of fuel. Supervisor Pangrazio stated he is making the necessary cuts where he can in the budget.

CAPITAL IMPROVEMENT PLAN – SUPERVISOR PANGRAZIO

Supervisor Pangrazio plans to have the 2023 Capital Improvement Plan to the Board by the end of the year.

NEW BUSINESS

RESOLUTION 109-2022

ACCEPTING JOHN PIKE II’S RESIGNATION LETTER

On motion of Councilman Clark seconded by Councilman Bickford the following resolution was ADOPTED – Aye, Pangrazio, Clark, Rychlicki, Bickford Nay-0 Absent- Pike
RESOLVED, that the Board has accepted John Pike II’s resignation from the Town Board.

RESOLUTION 110-2022

ADOPTION OF LOCAL LAW No. 1 for 2022 – TAX CAP OVERRIDE

On motion of Councilman Bickford seconded by Councilwoman Rychlicki the following resolution was ADOPTED – Aye, Pangrazio, Clark, Rychlicki, Bickford Nay-0 Absent- Pike
RESOLVED, whereas at a meeting held on August 11, 2022, a proposed Local Law was introduced. A Local Law to override the tax levy limit established in General Municipal Law §3-c. After holding a public hearing on September 8, 2022, as required by Town Law, and having complied with the requirement of notice and publication to consider such Local Law, the Town Board of the Town of Caledonia did adopt such Local Law as **LOCAL Law No. 1 for 2022.**

RESOLUTION 111-2022

BUDGET AMENDMENT – TRANSFER FROM DB CASH CAPITAL RESERVE CHECKING

On motion of Councilman Bickford seconded by Councilman Clark the following resolution was ADOPTED – Aye, Pangrazio, Clark, Rychlicki, Bickford Nay-0 Absent- Pike
RESOLVED, that Supervisor Pangrazio is authorized to make the following Budget Amendment to the Machinery, Equipment & Capital Outlay fund.

ACCOUNT	DEBIT	CREDIT
Highway DB Cash Capital Reserve Checking	\$178,861	
DB5130.200 – Machinery, Equipment, Capital Outlay		\$178,861

RESOLUTION 112-2022

BUDGET AMENDMENT – TRANSFER FROM AB ARPA TO DB ARPA

On motion of Councilwoman Rychlicki seconded by Councilman Bickford the following resolution was ADOPTED – Aye, Pangrazio, Clark, Rychlicki, Bickford Nay-0 Absent- Pike

RESOLVED, that Supervisor Pangrazio is authorized to make the transfer of ARPA Funds from the General AB Checking to the Highway DB Checking to pay for the Culvert Pipe.

ACCOUNT	DEBIT	CREDIT
General AB Checking – ARPA Funds	\$47,203.20	
Highway DB Checking – ARPA Funds		\$47,203.20

7:52 P.M. – EXECUTIVE SESSION

On motion of Councilwoman Rychlicki, seconded by Councilman Bickford, the Board adjourned for the purpose of discussing an attorney-client privilege litigation issue.

8:25 P.M. – ADJOURNMENT OF EXECUTIVE SESSION

On motion of Councilman Bickford seconded by Councilman Clark, the Board reconvened into regular session. The Board having met in Executive Session, hereby reports as follows: No action taken.

RESOLUTION 113-2022

PAYMENT OF BILLS

On motion of Councilman Bickford seconded by Councilwoman Rychlicki the following resolution was ADOPTED – Aye, Pangrazio, Clark, Rychlicki, Bickford Nay-0 Absent- Pike

RESOLVED, that the bills be paid in the following amounts:

TOWN FUNDS	
FUND	TOTAL EXPENDITURES
GENERAL FUND A	\$ 20,379.60
GENERAL FUND B	\$ 11,358.08
HIGHWAY FUND DB	\$185,690.84
GRAND TOTALS FOR FUNDS	\$217,428.52
SPECIAL FUNDS	
HIGHWAY FUND DB (ARPA FUNDS)	\$ 47,203.20
DIMENSION SOLAR ESCROW (B3080)	\$ 2,597.50
GRAND TOTALS FOR SPECIAL FUNDS	\$ 49,800.70

On motion to adjourn by Councilman Bickford, seconded by Councilwoman Rychlicki and carried by all, the Board Meeting was adjourned.

Respectfully Submitted,

Seth Graham
Town Clerk