

**Regular Monthly Meeting
Caledonia Town Board
November 10, 2022**

The Regular Monthly Meeting of the Town Board of the Town of Caledonia was held November 10, 2022, at 7:00 P.M., at the Town Hall, 3109 Main Street, Caledonia, NY.

Supervisor Pangrazio called the meeting to order and led in the Pledge of Allegiance.

RESOLUTION 124-2022

ACCEPTING KEVIN KEENAN’S RESIGNATION FROM THE PLANNING BOARD

On motion of Councilman Clark seconded by Councilwoman Rychlicki the following resolution was ADOPTED – Aye- Pangrazio, Rychlicki, Clark Nay-0 Absent-Bickford

RESOLVED, that the Board has accepted Kevin Keenan’s resignation from the Planning Board.

RESOLUTION 125-2022

APPOINTING KEVIN KEENAN TO THE TOWN BOARD

On motion of Councilman Clark seconded by Councilwoman Rychlicki the following resolution was ADOPTED – Aye- Pangrazio, Rychlicki, Clark Nay-0 Absent-Bickford

RESOLVED, that Kevin Keenan be appointed to the Town Board to fill the vacant position.

RESOLUTION 126-2022

QUENTIN CLARK TO SIGN VOUCHERS IN ABSENSE OF TODD BICKFORD

On motion of Councilman Clark seconded by Councilwoman Rychlicki the following resolution was ADOPTED – Aye- Pangrazio, Rychlicki, Clark Nay-0 Absent-Bickford

RESOLVED, that Quentin Clark will sign vouchers in the absence of Councilman Bickford.

KEVIN KEENAN – OATH OF OFFICE

Supervisor Pangrazio asked Town Clerk Seth Graham to give Kevin Keenan the Oath of Office. Town Clerk Seth Graham gave Kevin Keenan the Oath of Office and Kevin Keenan signed the Oath book.

PRESENT:

Supervisor	Daniel Pangrazio
Councilwoman	Pam Rychlicki
Councilman	Quentin Clark
Councilman	Kevin Keenan
Town Clerk	Seth Graham

ABSENT: Councilman Todd Bickford

ATTORNEYS: Dwight Kanyuck

OTHERS: Highway Superintendent Mark Schroeder

ATTENDEES FROM SIGN-IN SHEET: Bill Middleton

RESOLUTION 127-2022

APPROVAL OF MINUTES

On motion of Councilman Clark seconded by Councilwoman Rychlicki the following resolution was ADOPTED – Aye- Pangrazio, Rychlicki, Clark, Keenan Nay-0 Absent-Bickford

RESOLVED, that the minutes of October 13, 2022 be approved as presented.

RESOLUTION 128-2022

MOTION TO CHANGE ORDER OF BUSINESS

On motion of Councilman Clark seconded by Councilwoman Rychlicki the following resolution was ADOPTED – Aye- Pangrazio, Rychlicki, Clark, Keenan Nay-0 Absent-Bickford
RESOLVED, that the order of business be changed.

ATTORNEY – DWIGHT KANYUCK

Attorney Dwight Kanyuck updated the Board that Dimension Solar plans to buy a portion of the land from CRC where their solar farm is.

OPEN FORUM

No one requested the privilege of the floor.

ANNOUNCEMENTS/COMMUNICATIONS

Supervisor Pangrazio reviewed the following announcements and communications with the Board:

- Supervisor Pangrazio and Code Enforcement Officer Tom Perkins met with Murph of Valley, Sand & Gravel to discuss plans to build a 100x200 building to be used as a training center and offices for the business.
- Supervisor Pangrazio shared a letter from Judge Mark Riggi and Judge Kyle MacKay regarding the annual Court Audit.
- Dog Control Officer Inspection Report for Livingston County completed October 6, 2022.
- Letter from Attorney Skivington regarding the J.O. Cook/Sawicki division of property.
- Letter from Attorney Skivington regarding the Dollar General store.
- The Association of Towns 2023 Training School and Annual Meeting will be held February 19-22, 2023, in New York City.
- The Livingston County Chamber of Commerce will begin hosting “The Career Connector” for students in Livingston County School Districts.
- Resignation Letter from Nick Sims from the Zoning Board of Appeals.
- Livingston County ReConnect Round 4 Application for fiber optic services throughout Livingston County.

OPEN PUBLIC HEARING FOR 2023 BUDGET – 7:15 P.M.

Supervisor Pangrazio declared the Public Hearing open at 7:15 P.M. Town Clerk Seth Graham read the Notice of Hearing for the record that was published in the Livingston County News. Clerk Seth Graham stated that it was also posted on the Town website and posted on the Town Hall Board. Supervisor Pangrazio asked those in attendance and the Board Members if they had any questions on the Budget. No one present had any questions and no Board Members had any questions on the 2023 Budget.

DEPARTMENTS/COMMITTEES

SUPERVISOR PANGRAZIO – NY UNIFORM CODE

Supervisor Pangrazio updated the Board that New York Uniform Code has made changes and Attorney Skivington and Code Enforcement Officer Tom Perkins are looking into it.

PLANNING BOARD – COUNCILMAN KEENAN

Councilwoman Rychlicki was unable to attend the Planning Board meeting, however, Councilman Keenan was in attendance and updated the Board that there are currently two subdivisions in progress.

BUILDINGS/GROUNDS – SUPERVISOR PANGRAZIO

Supervisor Pangrazio updated the Board that he is waiting to hear back from Steele Construction for the names of a masons to work on the outside basement walls.

TRAFFIC SAFETY – HIGHWAY SUPERINTENDENT MARK SCHROEDER

Highway Superintendent Mark Schroeder updated the Board that he attended the Livingston County Traffic Safety meeting and that there wasn't much new to report.

HIGHWAY DEPARTMENT – HIGHWAY SUPERINTENDENT MARK SCHROEDER

Highway Superintendent Mark Schroeder updated the Board on the work that the Highway Department has been working on this past month:

- Leaves have been cleaned up in the cemetery
- Installed a split-rail fence in the cemetery
- Helped the Library haul dirt and rocks
- Two trucks are ready for the Winter
- One truck is getting a new clutch installed
- The crew dug ditches along Lacey Rd
- Received a bill from National Grid for damages a few months ago. The bill has been submitted to the insurance company.

TOWN CLERK’S MONTHLY REPORT – OCTOBER 2022

Town Clerk Seth Graham read the Clerk’s Report for the month of October.

	Total Local Shares Remitted:	\$3,319.90
Amount paid to: NYS Ag. & Markets Animal Population Control Fund		24.00
Amount paid to: NYS Environmental Conservation		700.10
Amount paid to: State Health Dept. For Marriage Licenses		45.00
Total State, County & Local Revenues:	\$4,089.00	Total Non-Local Revenues: \$769.10

RESOLUTION 129-2022

APPROVAL OF TOWN CLERK’S MONTHLY REPORT

On motion of Councilman Clark seconded by Councilwoman Rychlicki the following resolution was ADOPTED – Aye- Pangrazio, Rychlicki, Clark, Keenan Nay-0 Absent-Bickford

RESOLVED, that the Town Clerk’s monthly report is approved as presented.

OLD BUSINESS

CEMETERY DISCUSSION – COUNCILWOMAN RYCHLICKI

Councilwoman Rychlicki updated the Board that she is working with Terzo Printing on a new sign for the cemetery. The sign will be weatherproof.

CLOSE PUBLIC HEARING – 2023 BUDGET – 7:45 P.M.

Supervisor Pangrazio asked if anyone from the public and/or Town Board Member wishing to speak on the Proposed Budget for 2023. No one present had any questions or concerns. Councilwoman Rychlicki commented that Supervisor Pangrazio did a great job on the 2023 Budget. Supervisor Pangrazio closed the public hearing.

NEW BUSINESS

RESOLUTION 130-2022

ADOPTION OF 2023 BUDGET

On motion of Councilman Clark seconded by Councilwoman Rychlicki the following resolution was ADOPTED – Aye- Pangrazio, Rychlicki, Clark, Keenan Nay-0 Absent-Bickford

RESOLVED, that the Preliminary Budget be adopted as the annual budget and; BE IT FURTHER RESOLVED, that the Town Clerk shall prepare and certify in triplicate, copies of said Annual Budget, as adopted by this Board, and deliver one copy to the Supervisor to be presented by him to the Board of Supervisors of the County. A copy of the Adopted Budget shall be attached to the permanent record in the minute books.

RESOLUTION 131-2022

ACCEPTING NICK SIMS RESIGNATION FROM ZONING BOARD OF APPEALS

On motion of Councilman Keenan seconded by Councilwoman Rychlicki the following resolution was ADOPTED – Aye- Pangrazio, Rychlicki, Clark, Keenan Nay-0 Absent-Bickford

RESOLVED, that Nick Sims resignation from the Zoning Board of Appeals be accepted.

RESOLUTION 132-2022

APPOINTING NICK SIMS TO PLANNING BOARD

On motion of Councilman Clark seconded by Councilman Keenan the following resolution was ADOPTED – Aye- Pangrazio, Rychlicki, Clark, Keenan Nay-0 Absent-Bickford

RESOLVED, that Nick Sims be appointed to the Planning Board to fill the vacancy left by Kevin Keenan.

RESOLUTION 133-2022

RESCIND RESOLUTION 121-2022 PERTAINING TO BUDGET TRANSFER

Whereas, the Board adopted a resolution (121-2022) pertaining to a Budget Transfer.

Whereas, this Board desires to rescind the resolution,

Now, therefore it is hereby,

RESOLVED, that Resolution 121-2022 pertaining to Budget Transfer be rescinded due to clerical error in its entirety.

The Resolution shall take effect immediately.

On motion of Councilman Clark seconded by Councilman Keenan the following resolution was ADOPTED – Aye- Pangrazio, Rychlicki, Clark, Keenan Nay-0 Absent-Bickford

RESOLUTION 134-2022

BUDGET TRANSFER – DB5112.200 – PERMANENT IMPROVEMENTS

On motion of Councilman Clark seconded by Councilman Keenan the following resolution was ADOPTED – Aye- Pangrazio, Rychlicki, Clark, Keenan Nay-0 Absent-Bickford

RESOLVED, that Supervisor Pangrazio is authorized to make the following Budget Transfer to Permanent Improvements.

ACCOUNT	DEBIT	CREDIT
DB3501 – Consolidated Highway Aid	\$51,938.41	
DB5112.200 – Perm Improvements		\$51,948.41

RESOLUTION 135-2022

AUTHORIZATION TO SIGN INTERMUNICIPAL AGREEMENT EXTENSION WITH LIVINGSTON COUNTY FOR TOOLS, MACHINERY, EQUIPMENT AND SHARED SERVICES

On motion of Councilwoman Rychlicki seconded by Councilman Clark the following resolution was ADOPTED – Aye- Pangrazio, Rychlicki, Clark, Keenan Nay-0 Absent-Bickford

RESOLVED, that Supervisor Pangrazio is authorized to sign the Contract Extension for the Municipal Agreement with Livingston County for the use of County owned machinery, tools, equipment and service sharing for an additional year effective January 1, 2023 with a termination date on December 31, 2023.

RESOLUTION 136-2022

PAYMENT OF BILLS

On motion of Councilman Clark seconded by Councilman Keenan the following resolution was ADOPTED – Aye- Pangrazio, Rychlicki, Clark, Keenan Nay-0 Absent-Bickford

RESOLVED, that the bills be paid in the following amounts:

GENERAL FUND A	\$36,126.91
GENERAL FUND B	\$ 67.51
HIGHWAY FUND DB	\$38,177.10
GRAND TOTALS	\$74,371.52

Motion to adjourn was made by Councilwoman Rychlicki seconded by Councilman Keenan and carried by all, the Board Meeting was adjourned.

Respectfully Submitted,

Seth Graham
Town Clerk