

**Regular Monthly Meeting
Caledonia Town Board
January 12, 2023**

The Regular Monthly Meeting of the Town Board of the Town of Caledonia was held January 12, 2023, at 7:00 P.M. at the Town Hall, 3109 Main Street, Caledonia, NY.

Supervisor Pangrazio called the meeting to order and led in the Pledge of Allegiance.

PRESENT: Supervisor Daniel Pangrazio
Councilman Todd Bickford
Councilman Quentin Clark
Councilman Kevin Keenan

ABSENT: Councilwoman Pam Rychlicki

OTHERS: Highway Superintendent Mark Schroeder, Code Enforcement Officer Tom Perkins

ATTORNEYS: Peter Skivington, Dwight Kanyuck

ATTENDEES FROM SIGN-IN SHEET: Jacob Dunaway, Sarah Scott, Kim Dunaway, Alden Hatch, Bill Middleton

RESOLUTION 34-2023

DECEMBER 8, 2022 MINUTES

On motion of Councilman Clark seconded by Councilman Bickford the following resolution was ADOPTED – Aye- Pangrazio, Bickford, Clark, Keenan Nay- 0 Absent- Rychlicki
RESOLVED, that the minutes of December 8, 2022 be approved as presented.

RESOLUTION 35-2023

DECEMBER 28, 2022 MINUTES

On motion of Councilman Bickford seconded by Councilman Clark the following resolution was ADOPTED – Aye- Pangrazio, Bickford, Clark, Keenan Nay- 0 Absent- Rychlicki
RESOLVED, that the minutes of December 28, 2022 be approved as presented.

RESOLUTION 36-2023

JANUARY 3, 2023 MINUTES

On motion of Councilman Keenan seconded by Councilman Bickford the following resolution was ADOPTED – Aye- Pangrazio, Bickford, Clark, Keenan Nay- 0 Absent- Rychlicki
RESOLVED, that the minutes of January 3, 2023 be approved as presented.

OPEN FORUM

JACOB DUNAWAY

Jacob Dunaway spoke to the Board regarding concerns over zoning in the Town of Caledonia. Mr. Dunaway said there should be a distance from rule for neighbors and would like to see the number of dogs a person owns be changed.

7:15 – OPEN PUBLIC HEARING LOCAL LAW NO. 1 FOR 2023 – UNIFORM FIRE PREVENTION AND BUILDING CODE AND THE STATE ENERGY CONSERVATION CONSTRUCTION CODE

Supervisor Pangrazio declared the Public Hearing open at 7:15 P.M. for Proposed Local Law No. 1 for 2023 and asked Town Clerk Seth Graham to read the Notice of Hearing for the record. Town Clerk Seth Graham read the Notice of Hearing. Supervisor Pangrazio asked if anyone would like to speak at this time. No one from the public or Board had any comments at this time.

ANNOUNCEMENTS/COMMUNICATIONS

Supervisor Pangrazio discussed the following communications with the Board:

- The Town Hall will be closed on Monday, January 16, 2023, in observance of Martin Luther King Jr. Day.
- A letter from Mark Schroeder regarding his retirement on March 31, 2023. Supervisor Pangrazio thanked Mark Schroeder for his work and years of service for the Town.

DEPARTMENTS/COMMITTEES

ATTORNEY – DWIGHT KANYUCK

Attorney Dwight Kanyuck updated the Board that Horseshoe Solar received their permit in December.

CODE ENFORCEMENT OFFICER – TOM PERKINS

Code Enforcement Officer Tom Perkins updated the Board on the following items:

- The property on James Doyle Dr has been sold.

PLANNING BOARD

Councilwoman Rychlicki was absent at tonight’s meeting; however, the Planning Board did not have a meeting in December.

BUILDINGS/GROUNDS – SUPERVISOR PANGRAZIO

Supervisor Pangrazio had no report on Buildings/Grounds.

HIGHWAY DEPARTMENT – MARK SCHROEDER

Highway Superintendent Mark Schroeder updated the Board on the following activities that the Highway Department has been working on this month:

- Superintendent Schroeder told the Board that the roof is leaking at the Town Barn and that he will reach out to have it repaired.
- The old waste oil furnace has been replaced. Superintendent Schroeder asked the Board to declare the old waste oil furnace surplus.
- The crew will be doing ditch work for the County.

TOWN CLERK’S REPORT – DECEMBER 2022 – TOWN CLERK SETH GRAHAM

	Total Local Shares Remitted:	\$1,636.92
Amount paid to: NYS Ag. & Markets Animal Population Control Fund		31.00
Amount paid to: NYS Environmental Conservation		491.08
Total State, County & Local Revenues:	\$2,159.00	Total Non-Local Revenues: \$522.08

RESOLUTION 37-2023

DECEMBER 2022 TOWN CLERK'S REPORT

On motion of Councilman Clark seconded by Councilman Keenan the following resolution was ADOPTED – Aye- Pangrazio, Bickford, Clark, Keenan Nay- 0 Absent- Rychlicki
RESOLVED, that the clerk's report for the month of December be accepted as presented.

OLD BUSINESS

DISCUSSION – RULES AND REGULATIONS

Supervisor Pangrazio handed out final copies of the 2023 Rules & Regulations for the Highway and Non-Highway employees. The Board reviewed the Rules and Regulations for Non-Highway and Highway Employees for the Town.

NEW BUSINESS

INTRODUCTION OF PROPOSED LOCAL LAW NO. 2 FOR 2023 – PROVIDING A PARTIAL EXEMPTION TO PERSONS WITH DISABILITIES

Supervisor Pangrazio introduced Proposed Local Law No. 2 for 2023. A local law providing a partial exemption from real property taxes to persons with disabilities who have limited income.

INTRODUCTION OF PROPOSED LOCAL LAW NO. 3 FOR 2023 – PROVIDING A PARTIAL EXEMPTION TO CERTAIN ELIGIBLE SENIOR CITIZENS

Supervisor Pangrazio introduced Proposed Local Law No. 3 for 2023. A local law providing a partial exemption from real property taxes to certain eligible senior citizens.

Supervisor Pangrazio stated that the proposed local laws will increase the minimum income threshold for real property exemptions with minimal impact to the Town.

7:45 P.M. – CLOSE PUBLIC HEARING – LOCAL LAW NO. 1 FOR 2023

Supervisor Pangrazio asked if the Board and Public had any comments or questions on the Proposed Local Law. No one had any questions or concerns, so Supervisor Pangrazio closed the Public Hearing on Local Law No. 1 for 2023.

RESOLUTION 38-2023

SET PUBLIC HEARING DATE FOR PROPOSED LOCAL LAW NO. 2 & NO. 3 FOR 2023

On motion of Councilman Bickford seconded by Councilman Clark the following resolution was ADOPTED – Aye- Pangrazio, Bickford, Clark, Keenan Nay- 0 Absent- Rychlicki

RESOLVED, that after introduction at our January 12, 2023 Town Board Meeting, the Town of Caledonia is considering proposed LOCAL LAW NO. 2 for 2023 and proposed LOCAL LAW NO. 3 for 2023 to provide a partial exemption from real property taxes to persons with disabilities who have limited income and to provide a partial exemption from real property taxes to certain eligible senior citizens. THEREFORE, pursuant to statute the Town Board will hold a public hearing on said LOCAL LAWS at 7:15 P.M. on Thursday, February 9, 2023, at the Caledonia Town Hall, 3109 Main Street, Caledonia, Livingston County, New York, at which time and place all persons interested will be heard. A copy of the proposed local laws is on file for public review at the Town Office of the Town of Caledonia during normal business hours.

RESOLUTION 39-2023

ADOPTING LOCAL LAW NO 1. FOR 2023 – UNIFORM CODE FIRE PREVENTION

On motion of Councilman Bickford seconded by Councilman Keenan the following resolution was ADOPTED – Aye- Pangrazio, Bickford, Clark, Keenan Nay- 0 Absent- Rychlicki

RESOLVED, whereas at a meeting held on December 8, 2022, a proposed Local Law was introduced. A Local Law amending and replacing in totality, Chapter 54 of the Code of the Town of Caledonia to provide for the administration and enforcement of the New York State Uniform Fire Prevention and Building Code and the State Energy Conservation Construction Code. After holding a public hearing on January 12, 2023, as required by Town Law, and having complied with the requirement of notice and publication to consider such Local Law, the Town Board of the Town of Caledonia did adopt such Local Law as Local Law No. 1 for 2023.

RESOLUTION 40-2023

APPOINTING KEITH STEIN TO LIVINGSTON COUNTY PLANNING BOARD

On motion of Councilman Bickford seconded by Councilman Keenan the following resolution was ADOPTED – Aye- Pangrazio, Bickford, Clark, Keenan Nay- 0 Absent- Rychlicki

RESOLVED, that Keith Stein be appointed to the Livingston County Planning Board to replace Joan Crunden.

RESOLUTION 41-2023

RULES & REGULATIONS FOR NON-HIGHWAY EMPLOYEES

On motion of Councilman Clark seconded by Councilman Bickford the following resolution was ADOPTED – Aye- Pangrazio, Bickford, Clark, Keenan Nay- 0 Absent- Rychlicki

RESOLVED, that the Town Board approves the Rules and Regulations for Non-Highway Employees for 2023.

RESOLUTION 42-2023

RULES & REGULATIONS FOR HIGHWAY EMPLOYEES

On motion of Councilman Keenan seconded by Councilman Bickford the following resolution was ADOPTED – Aye- Pangrazio, Bickford, Clark, Keenan Nay- 0 Absent- Rychlicki

RESOLVED, that the Town Board approves the Rules and Regulations for Highway Employees for 2023.

RESOLUTION 43-2023

FUND BALANCE POLICY

On motion of Councilman Clark seconded by Councilman Bickford the following resolution was ADOPTED – Aye- Pangrazio, Bickford, Clark, Keenan Nay- 0 Absent- Rychlicki

RESOLVED, that the Town Board has reviewed its Fund Balance Policy and adopts the current policy which is on file in the Town Office.

RESOLUTION 44-2023

DECLARING OLD OIL HEATER SURPLIS

On motion of Councilman Keenan seconded by Councilman Clark the following resolution was ADOPTED – Aye- Pangrazio, Bickford, Clark, Keenan Nay- 0 Absent- Rychlicki

RESOLVED, that the old oil heater at the Town Barn has been declared surplus by the Town Board.

RESOLUTION 45-2023

ACCEPTING RETIREMENT LETTER OF HIGHWAY SUPERINTENDENT MARK SCHROEDER

On motion of Councilman Clark seconded by Councilman Keenan the following resolution was

ADOPTED – Aye- Pangrazio, Bickford, Clark, Keenan Nay- 0 Absent- Rychlicki

RESOLVED, that the Caledonia Town Board has accepted the letter of intent to retire by Highway Superintendent Mark Schroeder effective March 31, 2023.

RESOLUTION 46-2023

PAYMENT OF BILLS

On motion of Councilman Bickford seconded by Councilman Keenan the following resolution was

ADOPTED – Aye- Pangrazio, Bickford, Clark, Keenan Nay- 0 Absent- Rychlicki

RESOLVED, that the bills be paid in the following amounts:

GENERAL FUND A	\$12,942.82
GENERAL FUND B	\$ 0.00
HIGHWAY FUND DB	\$ 7,227.35
GRAND TOTALS	\$20,170.17

On motion to adjourn by Councilman Clark seconded by Councilman Bickford and carried by all, the board meeting was adjourned.

Respectfully Submitted,

Seth Graham
Town Clerk