

**Regular Monthly Meeting
Caledonia Town Board
March 9, 2023**

The Regular Monthly Meeting of the Town Board of the Town of Caledonia was held March 9, 2023, at 7:00 P.M. at the Town Hall, 3109 Main Street, Caledonia, NY.

Supervisor Pangrazio called the meeting to order and led in the Pledge of Allegiance.

<u>PRESENT:</u>	Supervisor	Daniel Pangrazio
	Councilman	Todd Bickford
	Councilwoman	Pam Rychlicki
	Councilman	Kevin Keenan
	Town Clerk	Seth Graham

ABSENT: Councilman Clark

OTHERS: Deputy Highway Superintendent Ron Beach, Code Enforcement Officer Tom Perkins

ATTORNEYS: Dwight Kanyuck

ATTENDEES FROM SIGN-IN SHEET: Meg Donegan, Kevin Whitman, Thomas Murphy, Steve Werner, Jacob Dunaway, Nick Sims, Joe Rychlicki, Dean Manley

RESOLUTION 55-2023

FEBRUARY 9, 2023 MINUTES

On motion of Councilman Keenan seconded by Councilman Bickford the following resolution was ADOPTED – Aye- Pangrazio, Bickford, Rychlicki, Keenan Nay- 0 Absent- Clark
RESOLVED, that the minutes of February 9, 2023 be approved as presented.

OPEN FORUM

DEAN MANLEY – CALEDONIA TROUT FESTIVAL

Dean Manley handed a letter out to the Town Board regarding the Caledonia Trout Festival on June 3, 2023. The Caledonia Trout Festival committee is seeking a donation from the Caledonia Town Board for the festival. The committee will also be fund raising and applying for a grant for the event.

THOMAS MURPHY – VALLEY SAND & GRAVEL

Thomas Murphy approached the Town Board regarding their plans to build. It's a 20,000 square feet building with half being for their office space and the other half as a training center. The Board agreed to send them to the Planning Board.

JACOB DUNAWAY - 2511 LEROY CALEDONIA RD

Jacob Dunaway asked the Town Board for an update on some zoning changes with regards to animals. The Town Board said the Town Attorney is currently looking at our zoning.

STEVE WERNER – 2521 LEROY CALEDONIA RD

Steve Werner thanked the Board and stated that the sale of the old railroad property has closed. Steve told the Board that he has plans to clean up the area.

ANNOUNCEMENTS/COMMUNICATIONS

Supervisor Pangrazio discussed the following communications with the Board:

- Livingston County Highway Department Annual Report
- Livingston County Planning Board Meeting Agenda for March 9, 2023
- Unified Justice Court Audit Letter
- Livingston County’s 2023 Foreclosure List

DEPARTMENTS/COMMITTEES

ATTORNEY – DWIGHT KANYUCK

Attorney Kanyuck had no report for the Town Board.

CODE ENFORCEMENT OFFICER – TOM PERKINS

Code Enforcement Officer Tom Perkins had no report for the Town Board.

PLANNING BOARD – COUNCILWOMAN RYCHLICKI

Councilwoman Rychlicki updated the Town Board on the following:

- There were two minor subdivisions presented to the Planning Board.

BUILDINGS/GROUNDS – SUPERVISOR PANGRAZIO

Councilman Keenan handed the Board quotes for the repair of the outside basement walls. The Board reviewed the quotes.

RESOLUTION 56-2023

ACCEPT JOHNSON & JOHNSON CONSTRUCTION BID

On motion of Councilman Bickford seconded by Councilwoman Rychlicki the following resolution was ADOPTED – Aye- Pangrazio, Bickford, Rychlicki, Keenan Nay- 0 Absent- Clark

RESOLVED, that the Board has accepted the quote for \$4,500.00 to repair the outside basement walls at the Town Hall.

HIGHWAY DEPARTMENT – RON BEACH

Deputy Highway Superintendent Ron Beach updated the Board on the following activities that the Highway Department has been working on this month:

- U-Dig Application has been continued. Currently working on the mapping phase.
- The plans for the Town Ballfield Project have been handed in to Livingston County.
- Received quotes for fencing and dugouts.
- Meeting with Mack and Viking for new truck quote.
- Ran an ad in the Pennysaver for two weeks. Currently interviewing for MEO position.
- Plans to do the Quarry Road culvert project in July.

RESOLUTION 57-2023

ACCEPT FENCE BID FOR BALLFIELD PROJECT

On motion of Councilman Bickford seconded by Councilman Keenan the following resolution was ADOPTED – Aye- Pangrazio, Bickford, Rychlicki, Keenan Nay- 0 Absent- Clark

RESOLVED, that the Board has accepted the quote of \$10,395.00 from Stable Fences & Vineyards for the ballfield project.

TOWN CLERK’S REPORT – FEBRUARY 2023 – TOWN CLERK SETH GRAHAM

		Total Local Shares Remitted:	\$2,234.00
Amount paid to: Bank Fee			10.00
Amount paid to: NYS Ag. & Markets Animal Population Control Fund			71.00
Total State, County & Local Revenues:	\$2,315.00	Total Non-Local Revenues:	\$81.00

RESOLUTION 58-2023

FEBRUARY 2023 TOWN CLERK’S REPORT

On motion of Councilwoman Rychlicki seconded by Councilman Bickford the following resolution was ADOPTED – Aye- Pangrazio, Bickford, Rychlicki, Keenan Nay- 0 Absent- Clark
RESOLVED, that the Town Clerk’s Monthly Report be approved as presented.

OLD BUSINESS

RURAL CEMETERY – COUNCILWOMAN RYCHLICKI

Councilwoman Rychlicki updated the Board that the new sign at the cemetery looks great and she is currently working with the Eagle Scouts on a bench for the cemetery. The Scouts would also like to have a clean up day at the cemetery.

AUDITS – COUNCILWOMAN RYCHLICKI

Councilwoman Rychlicki updated the Town Board that she has completed the audits of the Court, Town Clerk/Tax Collector and the Supervisor’s Clerk. Councilwoman Rychlicki made a suggestion that the Justices sign off on all reports at the Court and will check to make sure this change has been implemented in the future. All other audits were in order and matched with no issues.

RESOLUTION 59-2023

CALEDONIA TROUT FESTIVAL DONATION

On motion of Councilman Keenan seconded by Councilman Bickford the following resolution was ADOPTED – Aye- Pangrazio, Bickford, Rychlicki, Keenan Nay- 0 Absent- Clark
RESOLVED, that the Town of Caledonia will donate \$2,000 for the Caledonia Trout Festival.

NEW BUSINESS

RESOLUTION 60-2023

ACCEPT 2022 COURT AUDIT

On motion of Councilman Bickford seconded by Councilman Keenan the following resolution was ADOPTED – Aye- Pangrazio, Bickford, Rychlicki, Keenan Nay- 0 Absent- Clark
RESOLVED, that the Town Board accepts Councilwoman Rychlicki’s audit report of the books of the Town of Caledonia Court Clerk for the year 2022.

RESOLUTION 61-2023

ACCEPT 2022 CHIEF FISCAL OFFICER & SUPERVISOR’S CLERK AUDIT

On motion of Councilman Keenan seconded by Councilman Bickford the following resolution was ADOPTED – Aye- Pangrazio, Bickford, Rychlicki, Keenan Nay- 0 Absent- Clark
RESOLVED, that the Town Board accepts Councilwoman Rychlicki’s audit report of the books of the Town of Caledonia Chief Fiscal Officer and Supervisor’s Clerk for the year 2022.

RESOLUTION 63-2023

ACCEPT 2022 TOWN CLERK/TAX COLLECTION AUDIT

On motion of Councilman Bickford seconded by Councilman Keenan the following resolution was ADOPTED – Aye- Pangrazio, Bickford, Rychlicki, Keenan Nay- 0 Absent- Clark

RESOLVED, that the Town Board accepts Councilwoman Rychlicki’s audit report of the books of the Town of Caledonia Town Clerk and Tax Collection for the year 2022.

RESOLUTION 64-2023

PAYMENT OF BILLS

On motion of Councilwoman Rychlicki seconded by Councilman Keenan the following resolution was ADOPTED – Aye- Pangrazio, Bickford, Rychlicki, Keenan Nay- 0 Absent- Clark

RESOLVED, that the bills be paid in the following amounts:

GENERAL FUND A	\$ 7,648.30
GENERAL FUND B	\$ 10,980.83
HIGHWAY FUND DB	\$ 15,372.43
GRAND TOTALS	\$ 34,001.56

8:05 P.M. – EXECUTIVE SESSION

On motion of Councilwoman Rychlicki seconded by Councilman Bickford the Board adjourned for the purpose of discussing pending and current litigation.

8:47 P.M. – ADJOURNMENT OF EXECUTIVE SESSION

On motion of Councilwoman Rychlicki seconded by Councilman Bickford the Board reconvened into regular session. The Board, having met in Executive Session, hereby reports as follows: No action taken.

On motion to adjourn by Councilman Keenan, seconded by Councilman Bickford and carried by all, the Board Meeting was adjourned.

Respectfully Submitted,

Seth Graham
Town Clerk