

**Regular Monthly Meeting
Caledonia Town Board
April 13, 2023**

The Regular Monthly Meeting of the Town Board of the Town of Caledonia was held April 13, 2023, at 7:00 P.M., at the Town Hall, 3109 Main Street, Caledonia, NY.

Supervisor Pangrazio called the meeting to order and led in the Pledge of Allegiance.

<u>PRESENT:</u>	Supervisor	Daniel Pangrazio
	Councilwoman	Pamela Rychlicki
	Councilman	Quentin Clark
	Councilman	Kevin Keenan
	Town Clerk	Seth Graham

ABSENT: Councilman Todd Bickford

ATTORNEYS: Dwight Kanyuck

OTHERS: Highway Superintendent Ron Beach

ATTENDEES FROM SIGN-IN SHEET: Seth Wilmore, Steve Blaker, Matt Halladay, Tom Douglas, Tyler Douglas, Norene Douglas

RESOLUTION 65-2023

MARCH 9, 2023 MINUTES

On motion of Councilman Keenan seconded by Councilman Clark the following resolution was ADOPTED – Aye – Pangrazio, Rychlicki, Clark, Keenan Absent – Bickford Nay – 0
RESOLVED, that the minutes of March 9, 2023 be approved.

OPEN FORUM

TYLER DOUGLAS – EAGLE SCOUTS

Tyler Douglas approached the Board with interest of putting a bench at the Caledonia Rural Cemetery. In addition, Tyler would like to put grave markers for the Veterans. He plans to sand down posts, paint, and landscape around the sign. Supervisor Pangrazio suggested some shrubs as well as some box wood plants to repel the deer. The Board was in agreement for Tyler to begin this project.

MATT HALLADAY – GENESEE VALLEY CONSERVANCY

Matt Halladay from the Genesee Valley Conservancy gave a presentation to the Board regarding Lawnel Farms, 176-acre land owned by the Doolittle family, who are applying for the Farmland Protection Implement Grants for their farm. The Farmland Protection Implementation Grant program is helping to ensure farms the opportunity to diversify their operations or the ability to transition their farm for future family members to continue the family business at a more affordable cost while ensuring the land forever remains used for agricultural purpose. Matt Halladay concluded the presentation for the Board and requested that the Board submit a letter of support for the Doolittle Family to apply for the Farmland Protection Grant.

Supervisor Pangrazio handed the Board a copy of the email and template letter from Matt Halladay. The Board reviewed the correspondence and agreed that Dan may sign the letter in support of the application.

SETH WILLMORE – ORIDEN ENERGY

Seth Wilmore of Oriden Energy presented to the Board plans to build a 20-megawatt solar farm at Dean & Lisa Estes property on Maxwell Station Road. Seth stated that this is a solar project with no energy storage attached to it. He also stated that he had neighbor agreements from property owners surrounding the proposed project. Supervisor Pangrazio requested a copy of the project details to share with the Town Engineer, MRB Group. Supervisor Pangrazio also stated that the Town of Caledonia is strict on setback requirements. Seth agreed that he would email a copy of the plans to the Town to be forwarded to MRB Group.

ANNOUNCEMENTS/COMMUNICATIONS

Supervisor Pangrazio reviewed the following communications with the Board:

- Letter from EDR regarding White Creek Solar in the Town of Leicester and York.
- Letter from the Town of Hempstead regarding protesting Governor Hochul’s housing plan.
- Letter from Ron Beach on behalf of Caledonia Mumford Youth Baseball and Softball regarding opening day (April 29 at 12pm) and field usage at the new field on Middle Road.
- Letter from Livingston County Economic Development to Caleb Dudek of Caledonia Fitness awarding him a \$10,000 grant for improvements at his new facility at 3158 State Street, Caledonia.

DEPARTMENTS/COMMITTEES

CODE ENFORCEMENT OFFICER – TOM PERKINS

Code Enforcement Officer Tom Perkins was not required for tonight’s meeting.

DWIGHT KANYUCK – ATTORNEY

Attorney Dwight Kanyuck updated the Board that Dimension Solar has submitted their Decommissioning Agreement with the Village and the Town of Caledonia. An Intermunicipal Agreement between the Town and Village was also discussed.

PLANNING BOARD – COUNCILWOMAN RYCHLICKI

Councilwoman Rychlicki updated the Town Board that Livingston Associates presented to the Planning Board their plans to expand and build their new training facility and offices at their location on River Road. She also mentioned that Rick Stone approached the Board with interest of possibly splitting some of the land he owns into building lots.

BUILDINGS/GROUNDS – COUNCILMAN KEENAN

Councilman Keenan updated the Town Board that he has been in contact with Johnson & Johnson Construction regarding repairing the outside basement walls at the Town Hall. The project will begin soon, weather permitting.

HIGHWAY DEPARTMENT – RON BEACH

Highway Superintendent Ron Beach updated the Board on the following projects that the Highway Crew has been working on:

- Plowing in the last month
- Trimming trees
- Culvert pipe was changed on Cooney Road
- U-Dig application is moving forward.
- The Town Park is shaping up. They received new dugouts and fencing. Teams have begun practicing and there are a few scheduled games.
- Cleaning up trees & limbs
- Started putting together the culvert pipe for Quarry Road.
- Truck #3 is getting repaired.

Highway Superintendent Ron Beach suggested placing signs at the Transfer Station for brush/log dumping. The Board agreed that this should be for Town Resident’s only.

Highway Superintendent Ron Beach handed out quotes for a new truck in 2025. In order to begin the process, the Town needs to get on a waitlist. The funds would not be paid until 2025 when the truck is ready.

The Board discussed the options and agreed that it would be best to get on a waitlist and agreed to place an order for the Western Star truck (estimated at \$165,495), Viking box and equipment (estimated at \$96,440.89) and a sander (estimated at \$16,417.08). The Board also agreed on purchasing a Generator for the Town Barn from JC Smith for \$1,273.75.

RESOLUTION 66-2023

PLACE ORDER FOR TRUCK & EQUIPMENT

On motion of Councilwoman Rychlicki seconded by Councilman Clark the following resolution was ADOPTED – Aye – Pangrazio, Rychlicki, Clark, Keenan Absent – Bickford Nay – 0
RESOLVED, that Ron Beach may place the order for the truck and equipment.

TOWN CLERK’S MONTHLY REPORT – MARCH 2023 – SETH GRAHAM

		Total Local Shares Remitted:	\$1,812.10
Amount paid to:	Bank Fee		10.00
Amount paid to:	NYS Ag. & Markets Animal Population Control Fund		29.00
Amount paid to:	NYS Environmental Conservation		451.40
Amount paid to:	State Health Dept. For Marriage Licenses		22.50
Total State, County & Local Revenues:		\$2,325.00	
		Total Non-Local Revenues:	\$512.90

RESOLUTION 67-2023

CLERK’S REPORT

On motion of Councilman Clark seconded by Councilman Keenan the following resolution was ADOPTED – Aye – Pangrazio, Rychlicki, Clark, Keenan Absent – Bickford Nay – 0
RESOLVED, that the Clerk’s monthly report is approved as presented.

OLD BUSINESS

CAPITAL PROJECTS – SUPERVISOR PANGRAZIO

Supervisor Pangrazio updated the Board that he would have some information on capital projects in the upcoming months.

TRAFFIC SAFETY – SUPERVISOR PANGRAZIO

Supervisor Pangrazio stated that since Mark Schroeder has retired, he is looking to replace Mark on the Traffic Safety board. He asked Highway Superintendent Ron Beach if he and Deputy Highway Superintendent Steve Minges would be interested. Ron agreed and Dan asked the Board to pass a resolution appointing Ron Beach to the Traffic Safety board with Deputy Superintendent Steve Minges as his alternate.

2023 TAX COLLECTION REPORT – SETH GRAHAM

Tax Collector Seth Graham updated the Board that tax collection went great over the past three months and that he has reconciled with Livingston County.

2023 TAX COLLECTION REPORT

TAX WARRANT FOR 2023	\$ 3,796,848.50
TOTAL SUPERVISOR'S RECEIPTS CHECK #1240 \$430,237.00 -A FUND (GENERAL) CHECK #1241 \$23,880.00 - B FUND (TOWN OUTSIDE) CHECK #1242 \$413,290.00 – DB HIGHWAY FUND (TOWN OUTSIDE) CHECK#1243 \$352,604.00- FIRE DISTRICT	\$ 1,220,011.00
TAXES COLLECTED BY TREASURER	\$ 420,140.73
ADVANCES MADE BY COLLECTOR TO TREASURER MARCH 1, 2023 CHECK #1245 \$900,000.00	\$ 900,000.00
TAX ROLL ADJUSTMENTS	\$ 5,487.65
RETURNED UNPAID TAXES	\$ 179,927.93
TOTAL UNPAID NOTICE PENALTIES (\$2 PER PARCEL)	\$ 102.00
CASH SETTLEMENT TO TREASURER – CHECK #1247 APRIL 6, 2023	\$ 1,071,179.19
INTEREST & PENALTIES TURNED OVER TO SUPERVISOR FOR 2023 TAX COLLECTION CHECK #1248 APRIL 10, 2023 TOWN OF CALEDONIA TAX ROLL RELEASE OF BOND RECEIVED FROM AMY DAVIES, LIVINGSTON COUNTY TREASURER NOT YET RECEIVED	\$ 3,162.28

NEW BUSINESS

RESOLUTION 68-2023

RECOGNIZING MUNICIPAL CLERK'S WEEK -

On motion of Councilwoman Rychlicki seconded by Councilman Clark the following resolution was ADOPTED – Aye – Pangrazio, Rychlicki, Clark, Keenan Absent – Bickford Nay – 0

AT A MEETING of the Town Board of the Town of Caledonia, held at the Town Hall, 3109 Main Street, Caledonia, NY, County of Livingston, State of New York, on the 13th day of April 2023 at 7:00 p.m. there were:

Present: Daniel Pangrazio, Supervisor
Pam Rychlicki, Councilmember
Quentin Clark, Councilmember
Kevin Keenan, Councilmember

Absent: Councilman Todd Bickford

Whereas, The Office of the Professional Municipal Clerk, a time-honored and vital part of local government exists throughout the world, and

Whereas, The Office of the Professional Municipal Clerk is the oldest among public servants, and

Whereas, The Office of the Professional Municipal Clerk provides the professional link between the citizens, the local governing bodies and agencies of government at other levels, and

Whereas, Professional Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all.

Whereas, The Professional Municipal Clerk serves as the information center on functions of local government and community.

Whereas, Professional Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Professional Municipal Clerk through participation in education programs, seminars, workshops and the annual meetings of their state, provincial, county and international professional organizations.

Whereas, It is most appropriate that we recognize the accomplishments of the Office of the Professional Municipal Clerk.

Resolved, the Town Board of the Town of Caledonia, do recognize the week of April 30 through May 6, 2023, as Professional Municipal Clerks Week, and further extend appreciation to our Professional Municipal Clerk, Seth Graham and Deputy Town Clerk Christine Binnert and to all Professional Municipal

Clerks for the vital services they perform and their exemplary dedication to the communities they represent.

The adoption of the foregoing RESOLUTION was duly out in vote on motion of Councilmember and seconded by Councilmember and the results were carried with nay, ayes. Roll Call Votes: Supervisor Devine, aye/ nay; Deputy Supervisor & Councilmember Bean, aye/ nay; Councilmember Hunter, aye/ nay; Councilmember Atterbury, aye/ nay and Councilmember Macauley, aye/ nay.

RESOLUTION 69-2023

APPOINTING RON BEACH & STEVE MINGES TO TRAFFIC SAFETY BOARD

On motion of Councilman Keenan seconded by Councilman Clark the following resolution was ADOPTED – Aye – Pangrazio, Rychlicki, Clark, Keenan Absent – Bickford Nay – 0

RESOLVED, that Highway Superintendent Ron Beach will be appointed to the Traffic Safety board with Deputy Highway Superintendent Steve Minges as his alternate.

RESOLUTION 70-2023

2023 TAX COLLECTION REPORT

On motion of Councilwoman Rychlicki seconded by Councilman Clark the following resolution was ADOPTED – Aye – Pangrazio, Rychlicki, Clark, Keenan Absent – Bickford Nay – 0

RESOLVED, the 2023 Tax Collection Report be accepted as presented.

RESOLUTION 71-2023

TRANSFER TO EQUIPMENT CAPITAL RESERVE

On motion of Councilman Clark seconded by Councilman Keenan the following resolution was ADOPTED – Aye – Pangrazio, Rychlicki, Clark, Keenan Absent – Bickford Nay – 0

RESOLVED, that \$88,427.00 be transferred from the Highway DB Checking account to the Highway Cash Capital Reserve Checking.

RESOLUTION 72-2023

AUTHORIZATION TO SIGN AND SUBMIT PAYMENT FOR 2023 DOWNTOWN PARTNERSHIP PROGRAM

On motion of Councilman Keenan seconded by Councilman Clark the following resolution was ADOPTED – Aye – Pangrazio, Rychlicki, Clark, Keenan Absent – Bickford Nay – 0

RESOLVED, that Supervisor Pangrazio is authorized to sign and submit payment for the 2023 Downtown Partnership Program in the amount of \$2,500.

RESOLUTION 73-2023

AUTHORIZATION TO SIGN INTERMUNICIPAL AGREEMENT WITH THE VILLAGE OF CALEDONIA

On motion of Councilman Clark seconded by Councilwoman Rychlicki the following resolution was ADOPTED – Aye – Pangrazio, Rychlicki, Clark, Keenan Absent – Bickford Nay – 0

RESOLVED, that Supervisor Pangrazio is authorized to sign the Intermunicipal Agreement with the Village of Caledonia.

RESOLUTION 74-2023

AUTHORIZATION TO SIGN INTERMUNICIPAL AGREEMENT WITH LIVINGSTON COUNTY

On motion of Councilman Clark seconded by Councilman Keenan the following resolution was

ADOPTED – Aye – Pangrazio, Rychlicki, Clark, Keenan Absent – Bickford Nay – 0

RESOLVED, that Supervisor Pangrazio is authorized to sign the Intermunicipal Agreement with Livingston County to receive \$20,000 for the new Town Park.

RESOLUTION 75-2023

PAYMENT OF BILLS

On motion of Councilman Clark seconded by Councilman Keenan the following resolution was

ADOPTED – Aye – Pangrazio, Rychlicki, Clark, Keenan Absent – Bickford Nay – 0

RESOLVED, that the bills be paid in the following amounts:

GENERAL FUND A	\$56,766.55
GENERAL FUND B	\$7,071.47
HIGHWAY FUND DB	\$10,586.12
TOTAL:	\$74,424.14

On motion to adjourn by Councilwoman Rychlicki, seconded by Councilman Clark and carried by all, the Board Meeting was adjourned.

Respectfully Submitted,

Seth Graham
Town Clerk