

**Regular Monthly Meeting  
Caledonia Town Board  
February 8, 2024**

The Regular Monthly Meeting of the Town Board of the Town of Caledonia was held February 8, 2024, at 7:00 P.M. at the Town Hall, 3109 Main Street, Caledonia, NY.

Supervisor Pangrazio called the meeting to order and led in the Pledge of Allegiance.

|                        |              |               |
|------------------------|--------------|---------------|
| <b><u>PRESENT:</u></b> | Supervisor   | Dan Pangrazio |
|                        | Councilman   | Todd Bickford |
|                        | Councilwoman | Pam Rychlicki |
|                        | Councilman   | Quentin Clark |
|                        | Councilman   | Kevin Keenan  |
|                        | Town Clerk   | Seth Graham   |

**ATTORNEYS:** Dwight Kanyuck

**OTHERS:** Highway Superintendent Ron Beach

**RESOLUTION 46-2024**

**JANUARY 11, 2024 MINUTES**

On motion of Councilman Clark seconded by Councilman Bickford the following resolution was

ADOPTED – Aye – Pangrazio, Bickford, Rychlicki, Clark, Keenan    Nay – 0    Absent – 0

RESOLVED, that the minutes of January 11, 2024 be approved as presented.

**OPEN FORUM**

No one requested the privilege of the floor.

**ANNOUNCEMENTS/COMMUNICATIONS**

Supervisor Pangrazio discussed the following communications with the Board:

- Livingston County Teen Recognition Nominees
- Livingston County Planning Board Agenda for 2-8-2024
- Email from LGSS regarding preparation for the Annual Financial Report.
- The new vet in Dansville is offering low cost spay and neuter.
- Humane Society of Livingston County email
- Letter from Devin Preston (Cal-Mum Youth Baseball & Softball President) regarding use of the new Town Park for games from March to July. The opening day parade will be held on April 27<sup>th</sup> starting at noon.

**DEPARTMENTS/COMMITTEES**

**TOWN ATTORNEY – DWIGHT KANYUCK**

Attorney Kanyuck had no report this month.

**ZONING – CODE ENFORCEMENT OFFICER TOM PERKINS**

Code Enforcement Officer Tom Perkins had no report this month.

**PLANNING BOARD – COUNCILWOMAN RYCHLICKI**

Councilwoman Rychlicki updated the Board on the following:

- The minor subdivision for James & Kathleen Sawyer was approved.
- Clayton Homes got approval for their new sign.
- Hatchery Solar was present at the meeting, still working with the Board on their project.
- The Caledonia Fire Department went to the County Planning Board regarding plans to build a new fire hall, however, was referred back to the Town Planning Board.

**BUILDINGS/GROUNDS – SUPERVISOR PANGRAZIO**

Supervisor Pangrazio had no report on Buildings/Grounds.

**HIGHWAY DEPARTMENT – HIGHWAY SUPERINTENDENT RON BEACH**

Highway Superintendent Ron Beach updated the Board on the following activities that the Highway Department has been working on this month:

- The crew has been busy plowing roads.
- The AED for the Town Park has arrived and is installed.
- Ron Beach handed out a Boring/Directional drilling handout modeled from Livingston County.
- The crew has been busy trimming trees on Maxwell Station Road.
- The crew has also been working for the County.

Supervisor Pangrazio asked Town Clerk Seth Graham to present the Town Clerk’s Monthly Report.

**TOWN CLERK’S MONTHLY REPORT – JANUARY 2024 – TOWN CLERK SETH GRAHAM**

| <u>Account#</u>                                  | <u>Account Description</u>                             | <u>Fee Description</u> | <u>Qty</u>                       | <u>Local Share</u> |                 |
|--|--|------------------------|----------------------------------|--------------------|-----------------|
| A1255  | Conservation   | Conservation           | 3                                | 6.56               |                 |
|  | MISCELLANEOUS  | Marriage Certificate   | 1                                | 10.00              |                 |
|  |  |                        | <b>Sub-Total:</b>                | <b>\$16.56</b>     |                 |
| A1603  | MISCELLANEOUS CASH                                     | Death Certificates     | 14                               | 140.00             |                 |
|  |  |                        | <b>Sub-Total:</b>                | <b>\$140.00</b>    |                 |
| A2130  | MISCELLANEOUS CASH                                     | Landfill - \$10.00     | 184                              | 1,840.00           |                 |
|  |  |                        | <b>Sub-Total:</b>                | <b>\$1,840.00</b>  |                 |
| A2544  | Dog Licensing  | Female, Spayed         | 20                               | 120.00             |                 |
|  |  | Female, Unspayed       | 1                                | 12.00              |                 |
|  |  | Male, Neutered         | 12                               | 72.00              |                 |
|  |  | Male, Unneutered       | 3                                | 36.00              |                 |
|  | Late Fee   | Late Fee               | 2                                | 10.00              |                 |
|  |  |                        | <b>Sub-Total:</b>                | <b>\$250.00</b>    |                 |
| B2110  | PLANNING/ZONING  | Building Permits       | 3                                | 80.00              |                 |
|  |  | Electrical Inspector   | 1                                | 50.00              |                 |
|  |  | Mobile Home Park       | 4                                | 1,520.00           |                 |
|  |  |                        | <b>Sub-Total:</b>                | <b>\$1,650.00</b>  |                 |
| <b>Total Local Shares Remitted:</b>              |  |                        |                                  | <b>\$3,896.56</b>  |                 |
| Amount paid to:                                  | NYS Ag. & Markets Animal Population Control Fund ..... |                        |                                  | 44.00              |                 |
| Amount paid to:                                  | NYS Environmental Conservation .....                   |                        |                                  | 112.44             |                 |
| <b>Total State, County &amp; Local Revenues:</b> |  | <b>\$4,053.00</b>      | <b>Total Non-Local Revenues:</b> |                    | <b>\$156.44</b> |

**RESOLUTION 47-2024**

**JANUARY 2024 TOWN CLERK’S REPORT**

On motion of Councilman Bickford seconded by Councilman Keenan the following resolution was ADOPTED – Aye – Pangrazio, Bickford, Rychlicki, Clark, Keenan   Nay – 0   Absent – 0

RESOLVED, that the Town Clerk’s monthly report for the month of January 2024 be approved as presented.

**WINDOW CLEANING SERVICES – TOWN CLERK SETH GRAHAM**

Town Clerk Seth Graham updated the Board that he contacted someone regarding cleaning the outside windows at the Town Hall, however, he never heard back from the person. He reached out to All Seasons Window Cleaning and is awaiting a quote.

**RURAL CEMETERY – SUPERVISOR PANGRAZIO**

Supervisor Pangrazio updated the Board that the crew has been busy cleaning up the cemetery and everything looks great.

**JUSTICE COURT AUDIT – COUNCILWOMAN RYCHLICKI**

Councilwoman Rychlicki updated the Board that she performed the Justice Court audit, and everything was in order. Councilwoman Rychlicki will audit the Town Clerk, Tax Collector, and Supervisor next week.

**MORATORIUM UPDATE – SUPERVISOR PANGRAZIO**

Supervisor Pangrazio updated the Board that the Proposed Local Law No. 2 for 2024 “Solar Moratorium” is in front of the Livingston County Planning Board tonight. Next month the Board will vote on the Moratorium.

**NEW BUSINESS**

**RESOLUTION 48-2024**

**AUTHORIZATION TO SPEND HIGHWAY FUNDS**

On motion of Councilman Clark seconded by Councilman Bickford the following resolution was ADOPTED – Aye – Pangrazio, Bickford, Rychlicki, Clark, Keenan   Nay – 0   Absent – 0

RESOLVED, that pursuant to the provisions of Section 284 of the Highway Law, the Highway Superintendent and the Town Board agrees that monies levied and collected for the repair and improvement of highways, shall be expended for 2024. The sum of \$250,537 may be expended for general repairs upon 44.86 miles of Town Highways, including sluices, culverts and bridges having a span of less than five feet and boardwalks or the renewals thereof.

**RESOLUTION 49-2024**

**CHANGING THE MAY TOWN BOARD MEETING DATE TO MAY 16TH**

On motion of Councilman Keenan seconded by Councilwoman Rychlicki the following resolution was ADOPTED – Aye – Pangrazio, Bickford, Rychlicki, Clark, Keenan   Nay – 0   Absent – 0

RESOLVED, that the May Town Board meeting has been changed from the 9<sup>th</sup> of May to the 16<sup>th</sup> of May.

**RESOLUTION 49-2024**

**APPROVAL OF JUSTICE COURT AUDIT**

On motion of Councilman Bickford seconded by Councilman Keenan the following resolution was ADOPTED – Aye – Pangrazio, Bickford, Rychlicki, Clark, Keenan   Nay – 0   Absent – 0

RESOLVED, that the Audit of the Justice Court has been completed by Councilwoman Rychlicki and there were no issues.

**RESOLUTION 50-2024**

**AUTHORIZATION TO SIGN AND SUBMIT PAYMENT FOR 2024 DOWNTOWN PARTNERSHIP PROGRAM**

On motion of Councilwoman Rychlicki seconded by Councilman Clark the following resolution was ADOPTED – Aye – Pangrazio, Bickford, Rychlicki, Clark, Keenan   Nay – 0   Absent – 0

RESOLVED, that Supervisor Pangrazio is authorized to sign and submit payment for the 2024 Downtown Partnership Program in the amount of \$2,500.

**RESOLUTION 51-2024**

**DECLARE SURPLUS OF EQUIPMENT**

On motion of Councilman Bickford seconded by Councilman Keenan the following resolution was ADOPTED – Aye – Pangrazio, Bickford, Rychlicki, Clark, Keenan   Nay – 0   Absent – 0

RESOLVED, that the Town is declaring surplus on an old front plow, wing, frames, and chipper boxes.

**RESOLUTION 52-2024**

**PAYMENT OF BILLS**

On motion of Councilman Keenan seconded by Councilman Clark the following resolution was ADOPTED – Aye – Pangrazio, Bickford, Rychlicki, Clark, Keenan   Nay – 0   Absent – 0

RESOLVED, that the bills be paid in the following amounts:

| <b>FUND</b>      | <b>AMOUNT</b>       |
|------------------|---------------------|
| GENERAL FUND A   | \$88,684.74         |
| GENERAL FUND B   | \$9,199.96          |
| HIGHWAY FUND DB  | \$18,910.59         |
| SF FIRE DISTRICT | \$361,846.00        |
| <b>TOTAL:</b>    | <b>\$478,641.29</b> |

On motion to adjourn by Councilman Bickford seconded by Councilman Keenan and carried by all, the board meeting was adjourned.

Respectfully Submitted,

Seth Graham  
Town Clerk