

**Regular Monthly Meeting
Caledonia Town Board
May 16, 2024**

The Regular Monthly Meeting of the Town Board of the Town of Caledonia was held May 16, 2024, at 7:00 P.M. at the Town Hall, 3109 Main Street, Caledonia, NY.

Supervisor Pangrazio called the meeting to order and led in the Pledge of Allegiance.

PRESENT:

Supervisor	Daniel Pangrazio
Councilwoman	Pam Rychlicki
Councilman	Quentin Clerk
Councilman	Kevin Keenan
Town Clerk	Seth Graham

ABSENT: Councilman Todd Bickford

OTHERS: Highway Superintendent Ron Beach

ATTORNEYS: Dwight Kanyuck

ATTENDEES FROM SIGN-IN SHEET: Alan Garrett, Peter Lent, Rachel Blaker, Donny Peet, Maureen Leupold, Steve Leupold

RESOLUTION 68-2024

APRIL 11, 2024 MINUTES

On motion of Councilman Clark seconded by Councilwoman Rychlicki the following resolution was ADOPTED – Aye – Pangrazio, Rychlicki, Clark, Keenan Nay – 0 Absent – Bickford

RESOLVED, that the minutes of April 11, 2024 be approved as presented.

OPEN FORUM

PETER LENT – OATKA CREEK WATERSHED COMMITTEE

Mr. Lent presented to the Town Board the Oatka Creek Watershed Management Plan. Mr. Lent came to the Board to introduce the Watershed Management Plan. He stated he would like to establish a contact person from Caledonia, preferably a board member, to provide updates and correspondence regarding the Watershed. The contact person would work to identify local concerns and issues associated with water quality and protection of Watershed resources within the municipality. Supervisor Pangrazio stated he will begin looking for a person to take the role.

RACHEL BLAKER – RESIDENT OF SKELLY RD

Rachel Blaker, a resident of Skelly Road in Caledonia approached the Board regarding the Proposed Water District No. 4 project, which was not approved after examination of the petitions and the criteria for the project that needed to be met. Ms. Blaker asked how the Town was going to notify residents of the result. Supervisor Pangrazio stated the Result Report has been added to the Town website, results were included in last month’s minutes and the file is also on review at the Town Hall during normal business hours. Ms. Blaker addressed the possibility of scaling the project back to only include homes on Skelly and Graney. Attorney Kanyuck stated that to proceed with a scaled back version the engineering report would need to be redone by MRB Group as well as another petitioning process. Rachel stated

that she would be willing to go back out and petition for the project. Supervisor Pangrazio will discuss options with JP Schepp from MRB Group to determine the best way to proceed and will stay in touch with Rachel.

ANNOUNCEMENTS/COMMUNICATIONS

- Grievance Day is Tuesday, May 28, 2024, from 4pm-8pm.
- Livingston County’s Al Lorenz Park Family Fest Returns June 1 for Day of Fun and Community Celebration. The event will take place from 9am – 2pm and is free and open to the public.
- The 2024 Final State and/or Class equalization rate for the Town of Caledonia is 94.00.
- Traffic Safety Minutes from April 3 were handed out to the Board.
- Letter from the Town of Caledonia Planning Board regarding a concern on Route 5 near Dollar General.

DEPARTMENTS/COMMITTEES

ZONING – CODE ENFORCEMENT OFFICER TOM PERKINS

Code Enforcement Officer Tom Perkins was not required to attend tonight’s meeting and had no new report to present to the Board.

ATTORNEY – DWIGHT KANYUCK

Attorney Kanyuck updated the Board that Oriden Energy (Hatchery Solar) would be going to the Planning Board Meeting at the end of May to finalize their application and will likely be referred to the Town Board with comments from the Planning Board. In addition, Dwight stated that he attended a court hearing for a dangerous dog complaint, in which, the dog was deemed dangerous.

PLANNING BOARD – COUNCILWOMAN RYCHLICKI

Councilwoman Rychlicki updated the Board that Stephanie Hann came to the Planning Board for a Site Plan Review. The Board cited concerns over lighting in the area. Stephanie will appear at the next Planning Board Meeting. Councilwoman Rychlicki also stated that Thomas Murphy of Valley, Sand & Gravel was at the meeting and his subdivision was approved.

BUILDINGS/GROUNDS – SUPERVISOR PANGRAZIO

Supervisor Pangrazio had no report on Buildings/Grounds.

HIGHWAY DEPARTMENT – HIGHWAY SUPERINTENDENT RON BEACH

Highway Superintendent Ron Beach updated the Board on the following projects that the Highway Crew has been working on:

- A loader part went and needed a new turbo.
- Would like to place an ad in the paper for the vacant Motor Equipment Operator position.
- The new truck will need a different transmission type than the original plan due to lack of parts being manufactured.
- The crew has been busy doing road work, clearing trees and roadsides.
- The playground is complete at the new Town Park.

Supervisor Pangrazio asked the Board if they would be interested in changing the order to include a Detroit transmission that is available to get the truck order to proceed and to receive the truck in a timely manner.

RESOLUTION 69-2024

CHANGE OF ORDER FOR NEW TRUCK NOT TO EXCEED \$169,000.00

On motion of Councilman Clark seconded by Councilman Keenan the following resolution was ADOPTED – Aye – Pangrazio, Rychlicki, Clark, Keenan Nay – 0 Absent – Bickford

RESOLVED, that Highway Superintendent Ron Beach is authorized to make the change to the Detroit Transmission not to exceed \$169,000.00.

Supervisor Pangrazio asked Town Clerk Seth Graham to read the April 2024 Monthly Clerk’s Report.

TOWN CLERK’S MONTHLY REPORT – APRIL 2024 – SETH GRAHAM

<u>Account#</u>	<u>Account Description</u>	<u>Fee Description</u>	<u>Qty</u>	<u>Local Share</u>
A1255	Conservation	Conservation	5	9.11
	Geanealogy Search and Certification	Genealogy Search and Certification	1	22.00
			Sub-Total:	\$31.11
A1603	MISCELLANEOUS CASH	Death Certificates	6	60.00
			Sub-Total:	\$60.00
A2130	MISCELLANEOUS CASH	Landfill - \$10.00	244	2,600.00
			Sub-Total:	\$2,600.00
A2544	Dog Licensing	Female, Spayed	13	78.00
		Female, Unspayed	1	12.00
		Male, Neutered	11	66.00
		Male, Unneutered	2	24.00
		Replacement Tags	3	9.00
			Sub-Total:	\$189.00
B2110	PLANNING/ZONING	Building Permits	8	295.00
	Reimbursement Fees	Reimbursement Fees	1	186.62
			Sub-Total:	\$481.62
			Total Local Shares Remitted:	\$3,361.73
Amount paid to: NYS Ag. & Markets Animal Population Control Fund				33.00
Amount paid to: NYS Environmental Conservation				155.89
Total State, County & Local Revenues:		\$3,550.62	Total Non-Local Revenues:	\$188.89

RESOLUTION 70-2024

ACCEPT TOWN CLERK’S MONTHLY REPORT FOR APRIL 2024

On motion of Councilwoman Rychlicki seconded by Councilman Keenan the following resolution was ADOPTED – Aye – Pangrazio, Rychlicki, Clark, Keenan Nay – 0 Absent – Bickford

RESOLVED, that Town Clerk Seth Graham’s Monthly Clerks Report for April 2024 be approved as presented.

OLD BUSINESS

CAPITAL IMPROVEMENT PLAN – SUPERVISOR PANGRAZIO

Supervisor Pangrazio handed out the 2024 Capital Improvement Plan.

DISCUSSION – SIGN & NAME FOR TOWN PARK

Supervisor Pangrazio asked the Board about the possibility of having a sign made for the new Town Park. He’d like to see a higher quality sign made of wood. Supervisor Pangrazio also presented the idea to the Board to name the park “Beach Park” in memory of Christopher Beach. The Board unanimously agreed.

Highway Superintendent Ron Beach thanked the Town for their thoughts during this difficult time for him and his family.

RESOLUTION 71-2024

AUTHROIZE THE PURCHASE OF A SIGN & OFFICIALLY NAME THE PARK, BEACH PARK

On motion of Councilman Keenan seconded by Councilman Clark the following resolution was ADOPTED – Aye – Pangrazio, Rychlicki, Clark, Keenan Nay – 0 Absent – Bickford

RESOLVED, that Ron Beach is authorized to purchase a sign for the park and BE IT FURTHER RESOLVED that the official name of the new town park shall be known as “Beach Park”.

NEW BUSINESS

RESOLUTION 72-2024

CALEDONIA TRAILBLAZERS 2024-2025 SNOWMOBILE AGREEMENT

On motion of Councilman Keenan seconded by Councilman Clark the following resolution was ADOPTED – Aye – Pangrazio, Rychlicki, Clark, Keenan Nay – 0 Absent – Bickford

RESOLVED, that the Supervisor is authorized to sign an agreement with the Caledonia Trailblazers Snowmobile Club for the 2024-2025 season for snowmobiling purposes.

RESOLUTION 73-2024

NYS STANDARD WORKDAY RESOLUTION FOR RETIREMENT

On motion of Councilwoman Rychlicki seconded by Councilman Clark the following resolution was ADOPTED – Aye – Pangrazio, Rychlicki, Clark, Keenan Nay – 0 Absent – Bickford

RESOLVED, that the TOWN OF CALEDONIA hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees’ Retirement System based on the record of activities maintained and submitted by these officials to the clerk of this body.

BE IT FURTHER RESOLVED that the Clerk of the Town of Caledonia is directed to post a certified copy of this resolution for a minimum of thirty-days. A certified copy of this resolution and an affidavit of posting shall be filed with the State Comptroller within **45 days of adoption**.

THE OFFICIAL’S TERM EXPIRATION DATES ARE AS FOLLOWS:

Title	Name	Social Security Number	Registration Number	Standard Work Day (Last 4 Digits)	Term Begins/Ends	Participates in Employer’s Time Keeping System (Y/N)	Days/Month (based on Record of Activities)
Elected Officials							
Supervisor	Daniel Pangrazio	XXXX	XXXXXX	6	01/01/22-12/31/23	N	13.28

Town Clerk	Seth Graham	XXXX	XXXXXX	6	01/01/22-12/31/23	N	21.33
Town Justice	Mark Riggi	XXXX	XXXXXX	6	01/01/24-12-31-29	N	4.09
Town Justice	Kyle MacKay	XXXX	XXXXXX	6	01/01/21 - 12/31/25	N	1.34
Appointed Officials							
Clerk to Supervisor	Kathryn Raymond	XXXX	XXXXXX	6	01/01/24-12/31/24	N	8.17
Court Clerk	Margaret Donegan	XXXX	XXXXXX	6	01/01/24-12/31/24	N	3.34
Highway Superintendent	Ron Beach III	XXXX	XXXXXX	8	01/01/24-12/31/24	N	26.43
Assessor	Tami Snyder	XXXX	XXXXXX	6	10/01/19-09/30/25	N	14.00
Town Historian	Eileen Lafave-Bickford	XXXX	XXXXXX	6	01/01/24-12/31/24	N	3.12

Supervisor Pangrazio asked Town Clerk Seth Graham to read the Memorial Proclamation for Chris Beach.

PROCLAMATION IN MEMORY OF CHRISTOPHER R. BEACH

Town of Caledonia Highway Employee Christopher Beach passed away at home surrounded by his loving family. Chris worked for the Town of Caledonia Highway Department for many years, was highly respected and well-known throughout Livingston County. The Town of Caledonia has lost an outstanding public servant and citizen in the recent passing of Chris Beach. His colleagues will remember him as a compassionate person who readily gave of his time and talents to all who knew him. He has served his community with thoughtfulness and conscientious devotion of which his family and friends can be very proud. Chris was a volunteer firefighter for the Caledonia Fire Department beginning in April 2003 where he became Chief from 2011-2014. He began working part-time for the Caledonia Police Department in 2006 and full-time in 2007. Shortly after, Chris began working for the Livingston County Sheriff's Department and in 2009 began working for the Greece Police Department where he was promoted to Sargent.

Now, therefore, to record our esteem for our late public employee, we, the members of the Town Board of the Town of Caledonia do hereby express our deep sorrow and sympathy in the recent death of Christopher Beach. The Town of Caledonia extends its deepest condolences to Chris's family and friends.

The Town Board of the Town of Caledonia presented a Memorial Proclamation Certificate to Highway Superintendent Ron Beach in loving memory of his brother.

RESOLUTION 74-2024

BUDGETARY AMENDMENT TO TRANSFER \$50,000 FROM GENERAL B TO HIGHWAY DB

On motion of Councilman Clark seconded by Councilman Keenan the following resolution was

ADOPTED – Aye – Pangrazio, Rychlicki, Clark, Keenan Nay – 0 Absent – Bickford

RESOLVED, that the Supervisor is authorized to make the following amendments to the Budget:

Increase BB.9901.900 Transfers Other Funds by \$50,000.

Increase BB.5999.000 Appropriated Fund Balance by \$50,000.

Increase DB.5031.000 Interfund Transfers by \$50,000.

Increase DB.9901.901 Transfer to Reserves by \$50,000.

RESOLUTION 75-2024

BUDGETARY TRANSFERS

On motion of Councilman Keenan seconded by Councilwoman Rychlicki the following resolution was

ADOPTED – Aye – Pangrazio, Rychlicki, Clark, Keenan Nay – 0 Absent – Bickford

RESOLVED, that the Supervisor is authorized to make a \$200,000 transfer from DB Fund Unappropriated Fund Balance to DB Fund Equipment Reserve.

RESOLUTION 76-2024

PAYMENT OF BILLS

On motion of Councilwoman Rychlicki seconded by Councilman Clark the following resolution was

ADOPTED – Aye – Pangrazio, Rychlicki, Clark, Keenan Nay – 0 Absent – Bickford

RESOLVED, that the bills be paid in the following amounts:

GENERAL FUND A	\$11,940.21
GENERAL FUND B	\$ 6,012.78
HIGHWAY FUND DB	\$18,822.97
TOTAL	\$36,775.96

Additional expenditures were approved from the Hatchery Solar Escrow fund in the amount of \$2,248.50.

On motion to adjourn the meeting by Councilwoman Rychlicki seconded by Councilman Keenan and carried by all, the Board Meeting was adjourned.

Respectfully Submitted,

Seth Graham
Town Clerk