

**Regular Monthly Meeting
Caledonia Town Board
October 10, 2024**

The Regular Monthly Meeting of the Town Board of the Town of Caledonia was held on October 10, 2024, at 7:00 P.M., at the Town Hall, 3109 Main Street, Caledonia, NY.

Supervisor Pangrazio called the meeting to order and led in the Pledge of Allegiance.

<u>PRESENT:</u>	Supervisor	Daniel Pangrazio
	Councilman	Todd Bickford
	Councilman	Quentin Clark
	Councilman	Kevin Keenan
	Town Clerk	Seth Graham

ABSENT: Councilwoman Pam Rychlicki

ATTORNEY: Dwight Kanyuck

RESOLUTION 104-2024

SEPTEMBER 12, 2024 MINUTES

On motion of Councilman Clark seconded by Councilman Keenan the following resolution was ADOPTED – Aye – Pangrazio, Bickford, Clark, Keenan Nay – 0 Absent – Rychlicki
RESOLVED, that the minutes of September 12, 2024 be approved as presented.

RESOLUTION 105-2024

SEPTEMBER 24, 2024 MINUTES

On motion of Councilman Bickford seconded by Councilman Clark the following resolution was ADOPTED – Aye – Pangrazio, Bickford, Clark, Keenan Nay – 0 Absent – Rychlicki
RESOLVED, that the minutes of September 12, 2024 be approved as presented.

OPEN FORUM

No one requested to speak at open forum.

DISCUSSION – DOG GROOMING BUSINESS – SUPERVISOR PANGRAZIO

Supervisor Pangrazio updated the Board that he had a conversation with Code Enforcement Officer Tom Perkins regarding a potential new business on Caledonia Avon Rd near Clayton Homes. Because it is in a PUD (Planned Unit Development) zone, the Board would need to refer the business owner to the Town Planning Board. The Board discussed and agreed to send the owner to the Planning Board. Supervisor Pangrazio asked Town Clerk Seth Graham to draft a letter to the Planning Board Chairman with Board input. Supervisor Pangrazio stated if the business is being used only as a dog grooming business and not a kennel, he has no problem with it. The Board all concurred.

ANNOUNCEMENTS/COMMUNICATIONS

Supervisor Pangrazio reviewed the following announcements and communications with the Board:

- Livingston County will be doing Operation Green Light again this year for Veterans.
- The Office of the State Comptroller Fiscal Stress Score for the Town of Caledonia.
- The Livingston County Planning Board meeting agenda for October 10, 2024.

DEPARTMENTS/COMMITTEES

ATTORNEY – DWIGHT KANYUCK

Attorney Kanyuck updated the Board that the moratorium is coming to an end. Supervisor Pangrazio stated that he'd like more time to review the Town of Caledonia's Solar Code and suggested a 6-month extension. Attorney Kanyuck worked with Town Clerk Seth Graham to revise the Zoning Board of Appeals application as well as the Planning Board applications. The applicant will be required to reimburse the Town of Caledonia for expenses incurred for their project.

ZONING – CODE ENFORCEMENT OFFICER TOM PERKINS

Code Enforcement Officer Tom Perkins was unable to attend the meeting and had no new report for the Board.

PLANNING BOARD – COUNCILWOMAN RYCHLICKI

Councilwoman Rychlicki was unable to attend tonight's meeting and had no new report for the Board.

BUILDINGS/GROUNDS – SUPERVISOR PANGRAZIO

Supervisor Pangrazio discussed allocating the remaining ARPA relief funds by the end of the year. He and Highway Superintendent Ron Beach will discuss a few projects to allocate the remaining money for. Town Clerk Seth Graham updated the Board that the front door of the Town Hall has been repaired by Rochester Colonial and provided the Board with new keys. Town Clerk Seth Graham will provide keys to Planning Board Chairman Steve Sickles and begin keeping a key log.

HIGHWAY – SUPERVISOR PANGRAZIO

Highway Superintendent Ron Beach was unable to attend tonight's meeting, so Supervisor Pangrazio updated the Board on the following:

- Changed the last crossover pipe on McCorkindale Rd.
- Changed two crossover pipes on Maxwell Station Rd.
- Blacktopped pipes on McCorkindale and Maxwell Station Rd.
- Poured concrete pads for comingle and cardboard dumpsters.
- Started getting the trucks inspected.
- Micro-paved Barks Rd.
- County Work:
 - Wedged and put shoulders on River Rd and put shoulders on Wheatland Center Rd.
- Truck #2 got the rear end repaired.
- Truck #11 is still not operating properly. Land Pro has been working on repairing it.
- Future Projects:
 - Wedging Cameron Rd. and McGovern Rd.
 - Spot wedging McEwen Rd and McCorkindale Rd.
 - Planting trees on Feeley Rd and Barks Rd.
 - Finishing inspections on trucks.
 - Installing a pipe at Crossman's.

SETH GRAHAM – TOWN CLERK’S MONTHLY REPORT – SEPTEMBER 2024

<u>Account#</u>	<u>Account Description</u>	<u>Fee Description</u>	<u>Qty</u>	<u>Local Share</u>
A1255	Conservation	Conservation	18	153.33
	Geanealogy Search and Certification	Genealogy Search and Certification	1	22.00
	Marriage Lic.	MARRIAGE LICENSE FEE	5	87.50
	MISCELLANEOUS	Marriage Certificate	1	10.00
			Sub-Total:	\$272.83
A1603	MISCELLANEOUS CASH	Birth Certificates	1	10.00
		Death Certificates	1	10.00
			Sub-Total:	\$20.00
A2130	MISCELLANEOUS CASH	Landfill - \$10.00	220	2,200.00
			Sub-Total:	\$2,200.00
A2544	Dog Licensing	Female, Spayed	18	108.00
		Male, Neutered	14	84.00
		Male, Unneutered	1	12.00
	Late Fee	Late Fee	1	5.00
			Sub-Total:	\$209.00
B2110	PLANNING/ZONING	Building Permits	1	47.00
			Sub-Total:	\$47.00
			Total Local Shares Remitted:	\$2,748.83
Amount paid to:	NYS Ag. & Markets Animal Population Control Fund			35.00
Amount paid to:	NYS Environmental Conservation			2,927.67
Amount paid to:	State Health Dept. For Marriage Licenses			112.50
Total State, County & Local Revenues:		\$5,824.00	Total Non-Local Revenues:	
			\$3,075.17	

RESOLUTION 106-2024

TOWN CLERK’S MONTHLY REPORT – SEPTEMBER 2024

On motion of Councilman Keenan seconded by Councilman Bickford the following resolution was ADOPTED – Aye – Pangrazio, Bickford, Clark, Keenan Nay – 0 Absent – Rychlicki
 RESOLVED, that the Monthly Clerk’s Report be approved as presented.

OLD BUSINESS

DISCUSSION on 2025 BUDGET – SUPERVISOR PANGRAZIO

Supervisor Pangrazio updated the Board that for the 2025 Budget, they only exceeded the tax cap by a small amount and was happy about the way the 2025 Budget turned out and feels it is a fiscally sound budget. Supervisor Pangrazio stated that he and the Board have strived to make sure the Town has no debt.

DISCUSSION ON EQUIPMENT – SUPERVISOR PANGRAZIO

Supervisor Pangrazio discussed future equipment purchases with the Board. Supervisor Pangrazio and Highway Superintendent Ron Beach met and discussed options to purchase a new tractor. Supervisor Pangrazio reviewed the quotes with the Board and stated Kubota had the most competitive pricing.

NEW BUSINESS

RESOLUTION 107-2024

ACCEPT 2025 TENTATIVE BUDGET AS PRELIMINARY BUDGET

On motion of Councilman Clark seconded by Councilman Bickford the following resolution was ADOPTED – Aye – Pangrazio, Bickford, Clark, Keenan Nay – 0 Absent – Rychlicki

RESOLVED, that the 2025 Tentative Budget be accepted as the 2025 Preliminary Budget.

RESOLUTION 108-2024

SET PUBLIC HEARING FOR 2025 BUDGET – NOVEMBER 14, 2024, at 7:10 P.M.

On motion of Councilman Bickford seconded by Councilman Clark the following resolution was ADOPTED – Aye – Pangrazio, Bickford, Clark, Keenan Nay – 0 Absent – Rychlicki

WHEREAS, that the Tentative Budget for 2025 has been prepared and presented to the Town board and

WHEREAS, the Town Board has reviewed such Tentative Budget and adopted it as the Preliminary Budget, therefore be it

RESOLVED, that the Town Board meet and review the Preliminary Budget for the year 2025 and hold a Public Hearing thereon at the Town Hall, 3109 Main Street, Caledonia, NY, at 7:10 P.M., on November 14, 2024 and that the Clerk shall give due notice of such Public Hearing in the manner as provided in Section 108 of Town Law.

RESOLUTION 109-2024

BUDGET TRANSFER

On motion of Councilman Keenan seconded by Councilman Clark the following resolution was ADOPTED – Aye – Pangrazio, Bickford, Clark, Keenan Nay – 0 Absent – Rychlicki

RESOLVED, that the following Budget Transfer is authorized to be made:

Account	From	To
DB.5130.410 – Machinery (Fuel Only)	\$3,400.00	
DB.9089.800 – Other (Clothing/EAP)		\$3,400.00

RESOLUTION 110-2024

APPOINT STEVE GEER TO THE ZONING BOARD OF APPEALS

On motion of Councilman Clark seconded by Councilman Bickford the following resolution was ADOPTED – Aye – Pangrazio, Bickford, Clark, Keenan Nay – 0 Absent – Rychlicki

RESOLVED, that Steve Geer be appointed to the Zoning Board of Appeals effective January 1, 2025.

RESOLUTION 111-2024

PAYMENT OF BILLS

On motion of Councilman Bickford seconded by Councilman Clark the following resolution was ADOPTED – Aye – Pangrazio, Bickford, Clark, Keenan Nay – 0 Absent – Rychlicki
RESOLVED, that the bills be paid in the following amounts:

FUND	AMOUNT
GENERAL FUND A	\$ 24,868.13
GENERAL FUND B	\$ 775.37
HIGHWAY FUND DB	\$ 132,898.78
TOTAL	\$ 158,542.28

On motion of Councilman Keenan seconded by Councilman Clark and carried by all, the Board Meeting was adjourned.

Respectfully Submitted,

Seth Graham
Town Clerk