

**Regular Monthly Meeting
Caledonia Town Board
November 14, 2024**

The Regular Monthly Meeting of the Town Board of the Town of Caledonia was held on November 14, 2024, at 7:00 P.M., at the Town Hall, 3109 Main Street, Caledonia, NY.

Supervisor Pangrazio called the meeting to order and led in the Pledge of Allegiance.

<u>PRESENT:</u>	Supervisor	Daniel Pangrazio
	Councilman	Todd Bickford
	Councilwoman	Pam Rychlicki
	Councilman	Quentin Clark
	Councilman	Kevin Keenan
	Town Clerk	Seth Graham

OTHERS: Highway Superintendent Ron Beach, Code Enforcement Officer Tom Perkins

ATTENDEES FROM SIGN-IN SHEET: Cameron H, Jaidyn R, Marlee M, Ben Gajewski, Taylor Wilkie

RESOLUTION 112-2024

OCTOBER 10, 2024 MINUTES

On motion of Councilman Clark seconded by Councilman Bickford the following resolution was

ADOPTED – Aye – Pangrazio, Bickford, Rychlicki, Clark, Keenan Nay – 0 Absent – 0

RESOLVED, that the minutes of October 10, 2024 be approved as presented.

OPEN FORUM

GENESEE VALLEY CONSERVANCY – BEN GAJEWSKI

Ben Gajewski from the Genesee Valley Conservancy presented to the Board two applicants for the Farmland Protection Program. JoGlenn Farms (9.-1-9.1) and Hartford Resources (33.-1-2.21). Ben passed out maps for the Town Board.

OPEN PUBLIC HEARING FOR 2025 BUDGET – 7:10 P.M.

Supervisor Pangrazio declared the Public Hearing open at 7:10 P.M. Town Clerk Seth Graham read the Notice of Hearing for the record that was published in the Livingston County News. Clerk Seth Graham stated that it was also posted on the Town website and posted on the Town Hall Legal Notice Board. Supervisor Pangrazio asked those in attendance and Board Members if they had any questions on the Budget. No one present had any questions and no Board Members had any questions on the 2025 Budget.

Supervisor Pangrazio stated that the Budget is fiscally sound and there were several uncontrollable costs that impacted the budget including increases in State Retirement, Health Insurance, Fuel Costs and Municipal Insurance.

ANNOUNCEMENTS/COMMUNICATIONS

Supervisor Pangrazio discussed the following announcements and communications with the Board:

- Livingston County Administrator Files Tentative 2025 Budget.
- Email regarding the applicants for the Farmland Protection Program with maps.
- NYS Supreme Court Shoots Down Even Year Election Law.
- Email from Assessor Tami Snyder to Mr. Chasse regarding the purchase of an old railroad bed.
- Livingston County Planning Board Agenda for November 14, 2024.
- Letter from Edmunds with slight price increases for iTax and NY Clerk software.
- NYS Ag & Markets Municipal Inspection Report
- NYS Ag & Markets Shelter Inspection Report

CLOSE PUBLIC HEARING – 2025 BUDGET – 7:25 P.M.

Supervisor Pangrazio asked if anyone from the public and/or Town Board members wishing to speak on the Proposed Budget for 2025. No one present had any questions or concerns. Supervisor Pangrazio closed the Public Hearing.

DEPARTMENTS/COMMITTEES

ATTORNEY – DWIGHT KAYNUCK

Attorney Kanyuck was unable to attend tonight's meeting.

CODE ENFORCEMENT OFFICER – TOM PERKINS

Code Enforcement Officer Tom Perkins updated the Board on the following:

- Issued a Certificate of Occupancy for the new training facility and office on River Rd.
- Dimension Solar has yet to satisfy the Town's requests for cleaning up prior to issuing a Certificate of Occupancy. Code Enforcement Officer Tom Perkins stated he won't issue a Certificate of Occupancy until all violations have been cleared.

PLANNING BOARD – COUNCILWOMAN RYCHLICKI

Councilwoman Rychlicki was unable to attend the Planning Board meeting.

BUILDINGS/GROUNDS – SUPERVISOR PANGRAZIO

Supervisor Pangrazio discussed allocating the ARPA funds and designating some of the funds to micro-pave the parking lot behind the Town Hall.

TRAFFIC SAFETY – HIGHWAY SUPERINTENDENT RON BEACH

Highway Superintendent Ron Beach updated the Board that they had a Traffic Safety meeting. At the meeting they discussed trying to improve attendance at their meetings. The group discussed three rejected speed limit reductions by the State in Geneseo, including nearby the school.

HIGHWAY DEPARTMENT – HIGHWAY SUPERINTENDENT RON BEACH

Highway Superintendent Ron Beach updated the Board on the following:

- All trucks have been inspected.
- Plow frames and sanders are on the 10 wheelers. Wings will go on next week.
- Damon Linzy passed his Class B Road test.
- Kyle Sickles takes his Class A Road test on Monday.

- Wedged Cameron. Spot wedged McEwen, McCorkindale and Wadsworth Rd. Put shoulders on each road.
- Helped the Town of York with some wedging.
- The snow fence is up. Added more than 900 feet this year.
- Last CHIPS reimbursement has been submitted.
- County Work included putting shoulders and driveway approaches on York Rd West.
- Hauled in gravel for the dirt roads.
- Installed driveway pipes in on McIntyre, Skelly and McKenzie Rd.
- Discussed price quotes for a new mower and the potential to trade in or auction off the old equipment.
- Future projects include finishing plow trucks and starting winter maintenance on mower, roller and Grader.

DISCUSSION – NEW MOWER

The Board discussed options to purchase a new mower. Highway Superintendent Ron Beach handed out pricing comparison sheets to the Board. The Board is interested in seeing how much they can get for the trade-in of two mowers vs. the price they could get from a municipal auction.

RESOLUTION 113-2024

DECLARE SURPLUS OF TWO MOWERS

On motion of Councilwoman Rychlicki seconded by Councilman Clark the following resolution was ADOPTED – Aye – Pangrazio, Bickford, Rychlicki, Clark, Keenan Nay – 0 Absent – 0

RESOLVED, that the Town of Caledonia has declared surplus of two John Deere mowers (Truck #11 and #10)

TOWN CLERK’S MONTHLY REPORT – OCTOBER 2024 – TOWN CLERK SETH GRAHAM

Town Clerk Seth Graham presented the Monthly Clerk’s Report for the month of October 2024.

<u>Account#</u>	<u>Account Description</u>	<u>Fee Description</u>	<u>Qty</u>	<u>Local Share</u>
A1255	Conservation	Conservation	13	29.75
	Genealogy Search and Certification	Genealogy Search and Certification	1	22.00
	Marriage Lic.	MARRIAGE LICENSE FEE	3	52.50
	MISCELLANEOUS	Marriage Certificate	2	20.00
		Sub-Total:		\$124.25
A1603	MISCELLANEOUS CASH	Death Certificates	17	170.00
		Sub-Total:		\$170.00
A2130	MISCELLANEOUS CASH	Landfill - \$10.00	174.25	1,742.50
		Sub-Total:		\$1,742.50
A2544	Dog Licensing	Female, Spayed	14	84.00
		Male, Neutered	10	60.00
		Male, Unneutered	2	24.00
		Sub-Total:		\$168.00
B2110	PLANNING/ZONING	Building Permits	8	367.00
		Sub-Total:		\$367.00
		Total Local Shares Remitted:		\$2,571.75
Amount paid to:	NYS Ag. & Markets Animal Population Control Fund			30.00
Amount paid to:	NYS Environmental Conservation			509.25
Amount paid to:	State Health Dept. For Marriage Licenses			67.50
Total State, County & Local Revenues:	\$3,178.50	Total Non-Local Revenues:		\$606.75

RESOLUTION 114-2024

TOWN CLERK’S MONTHLY REPORT – OCTOBER 2024

On motion of Councilman Clark seconded by Councilman Bickford the following resolution was ADOPTED – Aye – Pangrazio, Bickford, Rychlicki, Clark, Keenan Nay – 0 Absent – 0
RESOLVED, that the Town Clerk’s Monthly Report be approved as presented.

DISCUSSION – DECALS \$1.00 FEE – TOWN CLERK SETH GRAHAM

Town Clerk Seth Graham updated the Board that New York State has implemented the option for municipalities to charge a \$1.00 service fee for the Town printing Hunting/Fishing licenses. Town Clerk Seth Graham stated that as of Wednesday, the fee could be implemented, however, for consistency reasons he chose not to implement the fee this late in the season. Seth Graham asked the Town Board to decide whether they want to charge the \$1.00 service fee to help with costs associated with printing including the cost of our printer, toner and paper. The Board agreed we should implement a \$1.00 printing/service fee beginning next year.

OLD BUSINESS

DISCUSSION - UPDATE ON SOLAR LOCAL LAW – SUPERVISOR PANGRAZIO

Supervisor Pangrazio updated the Board that he has been working on making a few changes to the Town’s Solar Local Law and would like an additional 6-month extension on the Moratorium in order to finalize things.

INTRODUCTION OF PROPOSED LOCAL LAW NO. 4 FOR 2024 – 6-MONTH MORATORIUM EXTENSION

The Proposed Moratorium puts a hold on Town approval for future projects. It does not delay or impact existing proposed or already approved projects. The Article 94-c project is not directly affected by the moratorium. The Siting Board usurps authority over Town’s approval so legally the Moratorium is not directly impacted. If an application is submitted, and the current law does change then it can possibly indirectly impact the project if the Siting Board allows it. Supervisor Pangrazio stated it is time to revisit the Solar Code to look at setbacks and fencing requirements to name a few.

NEW BUSINESS

RESOLUTION 115-2024

FARMLAND PROTECTION PROGRAM – JOGLENN FARMS (ESTES)

On motion of Councilman Keenan seconded by Councilman Bickford the following resolution was ADOPTED – Aye – Pangrazio, Bickford, Rychlicki, Clark, Keenan Nay – 0 Absent – 0
RESOLVED, that the Board supports JoGlenn Farms’s application for the Farmland Protection Program and Supervisor Pangrazio is authorized to send a letter of support.

RESOLUTION 116-2024

FARMLAND PROTECTION PROGRAM – HARTFORD RESOURCES (PHILLIPS FARM)

On motion of Councilwoman Rychlicki seconded by Councilman Clark the following resolution was ADOPTED – Aye – Pangrazio, Bickford, Rychlicki, Clark, Keenan Nay – 0 Absent – 0
RESOLVED, that the Board supports Hartford Resource’s application for the Farmland Protection Program and Supervisor Pangrazio is authorized to send a letter of support.

RESOLUTION 117-2024

ADOPTION OF 2025 BUDGET

On motion of Councilman Bickford seconded by Councilman Clark the following resolution was ADOPTED – Aye – Pangrazio, Bickford, Rychlicki, Clark, Keenan Nay – 0 Absent – 0

RESOLVED, that the Preliminary Budget be adopted as the annual budget and; BE IT FURTHER RESOLVED, that the Town Clerk shall prepare and certify in triplicate, copies of said Annual Budget as adopted by this Board, and deliver one copy to the Supervisor to be presented by him to the Board of Supervisors of the County. A copy of the Adopted Budget shall be attached to the permanent record in the minute books.

RESOLUTION 118-2024

RECORDS RETENTION

On motion of Councilman Clark seconded by Councilwoman Rychlicki the following resolution was ADOPTED – Aye – Pangrazio, Bickford, Rychlicki, Clark, Keenan Nay – 0 Absent – 0

RESOLVED, the Town has adopted the LGS-1 retention schedule and will destroy all records that are ready per the LGS-1 retention period.

RESOLUTION 119-2024

REAPPOINTMENT OF DAVID NUSBICKEL TO ASSESSMENT REVIEW BOARD (5-YEAR TERM - 9/2029)

On motion of Councilwoman Rychlicki seconded by Councilman Keenan the following resolution was ADOPTED – Aye – Pangrazio, Bickford, Rychlicki, Clark, Keenan Nay – 0 Absent – 0

RESOLVED, that David Nusbickel be re-appointed to the Assessment Review Board for a 5-year term ending September 30, 2029.

RESOLUTION 120-2024

NYSLRS STANDARD WORKDAY REPORTING RESOLUTION - CORRECTON

On motion of Councilwoman Rychlicki seconded by Councilman Bickford the following resolution was ADOPTED – Aye – Pangrazio, Bickford, Rychlicki, Clark, Keenan Nay – 0 Absent – 0

RESOLVED, that the TOWN OF CALEDONIA hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees’ Retirement System based on the record of activities maintained and submitted by these officials to the clerk of this body.

BE IT FURTHER RESOLVED that the Clerk of the Town of Caledonia is directed to post a certified copy of this resolution for a minimum of thirty-days. A certified copy of this resolution and an affidavit of posting shall be filed with the State Comptroller within **45 days of adoption**.

THE OFFICIAL’S TERM EXPIRATION DATES ARE AS FOLLOWS:

Title	Name	Social Security Number	Registration Number	Standard Workday (Last 4 Digits)	Term Begins/Ends	Participates in Employer’s Time Keeping System (Y/N)	Days/Month (based on Record of Activities)
Elected Officials							
Supervisor	Daniel Pangrazio	XXXX	XXXXXX	6	01/01/23-12/31/25	N	13.28

Town Clerk	Seth Graham	XXXX	XXXXXX	6	01/01/23-12/31/25	N	21.33
Town Justice	Mark Riggi	XXXX	XXXXXX	6	01/01/24-12-31-29	N	4.09
Town Justice	Kyle MacKay	XXXX	XXXXXX	6	01/01/21 - 12/31/25	N	1.34
Appointed Officials							
Clerk to Supervisor	Kathryn Raymond	XXXX	XXXXXX	6	01/01/24-12/31/24	N	8.17
Court Clerk	Margaret Donegan	XXXX	XXXXXX	6	01/01/24-12/31/24	N	3.34
Highway Superintendent	Ron Beach III	XXXX	XXXXXX	8	01/01/24-12/31/24	N	26.43
Assessor	Tami Snyder	XXXX	XXXXXX	6	10/01/19-09/30/25	N	14.00
Town Historian	Eileen Lafave-Bickford	XXXX	XXXXXX	6	01/01/24-12/31/24	N	3.12

On this 14th day of November, 2024

Date enacted: November 14, 2024

RESOLUTION 121-2024

INTROUDICING AND DECLARING THE PROPOSED MORATORIUM IS A TYPE-2 SOLAR MORATORIUM

On motion of Councilman Clark seconded by Councilman Bickford the following resolution was ADOPTED – Aye- Pangrazio, Bickford, Rychlicki, Clark, Keenan Nay – 0 Absent – 0
 RESOLVED, that the Proposed Moratorium is a Type-2 Solar Moratorium.

RESOLUTION 122-2024

SETTING DATE FOR PUBLIC HEARING FOR LOCAL LAW NO. 4 FOR 2024 – SOLAR MORATORIUM EXT

On motion of Councilman Keenan seconded by Councilwoman Rychlicki the following resolution was ADOPTED – Aye- Pangrazio, Bickford, Rychlicki, Clark, Keenan Nay – 0 Absent – 0

RESOLVED, that the Town of Caledonia is considering proposed **LOCAL LAW NO. 4 FOR 2024** to be consistent with and is adopted pursuant to the authority to enact zoning laws granted to the Town under the New York State Constitution, and the laws of the State of New York, including but not limited to the following authorities: New York State Constitution Article IX, §§2(c)(ii)(10); Municipal Home Rule Law §10; Statute of Local Governments §10; and Town Law §§ 264 and 265. The purpose of this Local Law is to enable the Town to stay any and all of the activities prohibited by Section 4 of this Local Law, and all Town-level approvals relating to those activities for a period of six (6) months in order to provide the Town time to study the impacts, effects, and possible zoning controls over such activities, and to consider amendments to the Town’s zoning laws to appropriately address the same within the confines of New York State law. The Town Board believes that a six-month moratorium extension after the effective date of this Local Law, coupled with the mechanism for use variances already contained in the Town Zoning Code, will achieve an appropriate balancing of interests between the need to safeguard the character and other resources of the Town and the health, safety and general welfare of its residents, and the rights of individual property owners or businesses desiring to conduct such activities during that period, THEREFORE, pursuant to the statute the Town Board will hold a public hearing on said **LOCAL LAW at 7:10 P.M. on Thursday, December 12, 2024**, at the Caledonia Town Hall, 3109 Main Street, Caledonia, Livingston County, New York, at which time and place all persons interested will be heard. A copy of this proposed Local Law is on file for public review at the Town Office of the Town of Caledonia during normal business hours.

RESOLUTION 123-2024

BUDGET AMENDMENT – TRANSFER OF ARPA FUNDS

On motion of Councilman Clark seconded by Councilman Keenan the following resolution was ADOPTED – Aye- Pangrazio, Bickford, Rychlicki, Clark, Keenan Nay – 0 Absent – 0
RESOLVED, that the following transfer be made:

<i>Transfer from:</i>	AA.0688.000	\$26,631.44
<i>Transfer to:</i>	AA.1620.400	\$9,947.45
	AA.1440.400	\$2,503.75
	AA.9901.900	\$14,180.24

RESOLUTION 124-2024

BUDGET AMENDMENT – TRANSFER OF ARPA FUNDS

On motion of Councilwoman Rychlicki seconded by Councilman Bickford the following resolution was ADOPTED – Aye- Pangrazio, Bickford, Rychlicki, Clark, Keenan Nay – 0 Absent – 0
RESOLVED, that the following transfer be made:

<i>Transfer from:</i>	BB.5031.000	\$7,740.32
<i>Transfer to:</i>	BB.8020.400	\$230.00
	BB.5020.400	\$1,135.00
	BB.7310.400	\$3,029.35
	BB.7310.401	\$3,345.97

RESOLUTION 125-2024

BUDGET AMENDMENT – TRANSFER OF ARPA FUNDS

On motion of Councilman Keenan seconded by Councilman Clark the following resolution was ADOPTED – Aye- Pangrazio, Bickford, Rychlicki, Clark, Keenan Nay – 0 Absent – 0
RESOLVED, that the following transfer be made:

<i>Transfer from:</i>	DB.5130.000	\$6,439.92
<i>Transfer to:</i>	DB.5130.400	\$6,439.92

RESOLUTION 126-2024

RECOGNIZING PAUL RAYMOND FOR YEARS ON ZBA

On motion of Councilman Bickford seconded by Councilman Clark the following resolution was ADOPTED – Aye- Pangrazio, Bickford, Rychlicki, Clark, Keenan Nay – 0 Absent – 0
RESOLVED, that the Town Board of the Town of Caledonia recognizes Paul Raymond for his many years on the Zoning Board of Appeals.



RESOLUTION 127-2024

INTER-MUNICIPAL AGREEMENT WITH LIVINGSTON COUNTY

On motion of Councilman Keenan seconded by Councilman Clark the following resolution was ADOPTED – Aye- Pangrazio, Bickford, Rychlicki, Clark, Keenan Nay – 0 Absent – 0

RESOLVED, that the Town Board authorizes Supervisor Pangrazio to sign the Inter-Municipal Agreement with Livingston County for the use of County owned machinery, tools, equipment and service sharing.

RESOLUTION 128-2024

COUNTY SNOW & ICE AGREEMENT

On motion of Councilman Bickford seconded by Councilwoman Rychlicki the following resolution was ADOPTED – Aye- Pangrazio, Bickford, Rychlicki, Clark, Keenan Nay – 0 Absent – 0

RESOLVED, that the agreement which became effective July 1, 1974, between the County of Livingston and this Town of Caledonia, relating to the control of snow within said County as might be agreed upon by the County and the Town Superintendent of Highways, and the changes and modifications of said Extension #1, for an additional 5-year period 07-01-2024-06-30-2029 as per NYS Agreement to Extend Municipal Snow & Ice Agreement, Contract #D014744, Ext. Period 2024-2029.

RESOLUTION 129-2024

ARPA DESIGNATION – PARKING LOT MICRO-PAVING

On motion of Councilman Clark seconded by Councilman Keenan the following resolution was ADOPTED – Aye- Pangrazio, Bickford, Rychlicki, Clark, Keenan Nay – 0 Absent – 0

RESOLVED, that the Town Board of the Town of Caledonia is designating ARPA funds to be expended in 2025 on micro-paving the parking lot behind the Town hall not to exceed \$7,000.

RESOLUTION 130-2024

PAYMENT OF BILLS

On motion of Councilman Bickford seconded by Councilwoman Rychlicki the following resolution was ADOPTED – Aye- Pangrazio, Bickford, Rychlicki, Clark, Keenan Nay – 0 Absent – 0

RESOLVED, that the bills be paid in the following amounts:

General Fund A	\$15,172.94
General Fund B	\$65.54
Highway Fund DB	\$30,498.85
Total:	\$45,737.33

On motion to adjourn by Councilman Clark seconded by Councilman Keenan and carried by all, the board meeting was adjourned.

Respectfully Submitted,

Seth Graham
Town Clerk