

# *Town of Caledonia Planning Board*

3109 Main St., Caledonia, NY 14423  
(585) 538-4927

## MEETING MINUTES

The Planning Board held a Public Meeting at 7:30PM Wednesday, July 24, 2024 in the Town Hall.

### **MEETING CALLED TO ORDER**

7:30PM by Chairman Sickles

Board Members Present:

- Mark Callan
- George Middleton
- Jenea Rychlicki
- Steve Sickles
- Nick Sims
- Matt Sluberski
- Keith Stein

Others Present:

- Pam Rychlicki
- See sign-in sheet

### **PLEDGE OF ALLEGIANCE**

Chairman Sickles

### **APPROVAL OF MINUTES**

Motion: Ms. Rychlicki approves June 26, 2024 Planning Board Meeting Minutes

Seconded by: Mr. Stein

Aye: Chairman Sickles, Mr. Callan, Mr. Middleton, Mr. Sims, Mr. Sluberski

Nay: None

Absent: None

Motion was carried.

### **PUBLIC HEARING**

#### **SITE PLAN REVIEW**

Jessica Held

Magic Held Here

406 River Road

Tax Map #10.-1-5.116

Public Hearing was opened at 7:32PM

Legal Notice was read by Chairman Sickles. There is no one in attendance for this Public Hearing.

Chairman Sickles welcomed Mrs. Held to the meeting. Mrs. Held plans to use reclaimed "chicken coop" as a yoga studio and intimate event space. An engineered site plan is not required, per Mr. Perkins. Mrs. Held provided a site plan she created. Mr. Perkins stated that there is not to be any parking on River Road. Will have no more than 20 people per class/event. She has been working with Mr. Perkins in regard to the building/fire code.

Public Hearing closed at 7:40PM

Motion: Mr. Sluberski motions to approve the site plan for Magic Held Here. This is a conditional use with the following conditions:

- Occupancy limits TBD per fire and building code regulations
- ADA access and ADA compliant parking spaces and signage if/when required
- Hours of Operation will be Monday – Saturday 5:30Am – 10:00PM

Seconded by: Mr. Callan

Aye: Chairman Sickles, Mr. Middleton, Ms. Rychlicki, Mr. Sims, Mr. Stein

Nay: None

Absent: None

Motion was carried.

### **LIVINGSTON COUNTY PLANNING BOARD UPDATE**

Meeting review was given.

### **TOWN BOARD UPDATE**

A letter from Seth Graham, Town Clerk regarding a procedural adjustment to the Planning Board application process was reviewed. Questions were raised as to what the current application fees are used for and if it may be appropriate for a sliding scale fee schedule to be used depending on the project size. Mrs. Rychlicki will discuss the feedback with Seth and report back at the next meeting.

### **OLD BUSINESS**

None

### **ADJOURNMENT**

Motion: Mr. Sims motions to adjourn at 8:10PM

Seconded by: Mr. Stein

Aye: Chairman Sickles, Mr. Callan, Mr. Middleton, Ms. Rychlicki, Mr. Sluberski

Nay: None

Absent:

Motion was carried.

Minutes of this meeting were prepared by Katie Hillman and constitute her understanding of the discussions. If you have any questions, comments, or corrections regarding these minutes, please contact the undersigned, in writing, immediately.

Respectfully submitted,



Katie Hillman  
Planning Board Clerk  
Town of Caledonia

