

**TOWN OF CALEDONIA**  
**BUILDING PERMIT APPLICATION**

(p) 585-538-9320 | (f) 585-538-6348

[tperkins@caledonianyny.gov](mailto:tperkins@caledonianyny.gov)

[www.caledonianyny.gov](http://www.caledonianyny.gov)

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**The following information shall be submitted to obtain a building permit:**

1. A permit issued by the Livingston County Health Department for a septic system is required (if applicable)
2. A complete set of stamped drawings for the proposed project.
3. Copy of survey map or plot plan indicating front, side, and back setback dimensions. (Include all other buildings with dimensions located on property. All easements on the property will be indicated.)
4. A driveway permit is required (if applicable). See the Town of Caledonia Highway Superintendent for information.
5. **Contractors:** Certificate of Liability Insurance and Compensation Insurance is required.

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**Tax Map #:** \_\_\_\_\_ **Zoning District:** \_\_\_\_\_

**Property Owner's Name:** \_\_\_\_\_

**Property Owner's Phone #:** \_\_\_\_\_

**Property Owner's Address:** \_\_\_\_\_

**Nature of Project:**

<input type="checkbox"/> New Building	<input type="checkbox"/> Repair	<input type="checkbox"/> Deck
<input type="checkbox"/> Demolition	<input type="checkbox"/> Addition	<input type="checkbox"/> Sign
<input type="checkbox"/> Pool	<input type="checkbox"/> Shed	<input type="checkbox"/> Alteration
<input type="checkbox"/> Garage	<input type="checkbox"/> Other (please specify)	

**Existing use and occupancy (if applicable):** \_\_\_\_\_

**Intended use of new construction:** \_\_\_\_\_

**Estimated cost of project:** \_\_\_\_\_ **Project Square Feet:** \_\_\_\_\_

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**NOTE:** It is the responsibility of the applicant, contractor, or developer to call for required inspections during the construction period. Inspection appointments shall be made a **minimum of 48 hours** in advance.

**CALL BEFORE YOU DIG! (1-800-962-7962 or dial 811)**

No building shall be occupied or used in whole or in part for ANY purpose until a Certificate of Occupancy has been issued by the Code Enforcement Official.

If you are not sure whether a permit is required or not, please contact the Code Enforcement Official at **(585) 538-9320** or at [tperkins@caledonianyny.gov](mailto:tperkins@caledonianyny.gov).

Building permits are issued for a period of **six months**.

\_\_\_\_\_  
Property Owner's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Contractor's Signature (if applicable)

\_\_\_\_\_  
Contractor's Phone Number

\_\_\_\_\_  
Contractor's Address

\_\_\_\_\_  
Contractor's Email

**FOR OFFICE USE ONLY**

Date: \_\_\_\_\_

Permit #: \_\_\_\_\_

Issue Date: \_\_\_\_\_

Expiration Date: \_\_\_\_\_