

**Regular Monthly Meeting  
Caledonia Town Board  
October 9, 2025**

The Regular Monthly Meeting of the Town Board of the Town of Caledonia was held on October 9, 2025, at 7:00 P.M., at the Town Hall, 3109 Main Street, Caledonia, NY.

Supervisor Pangrazio called the meeting to order and led in the Pledge of Allegiance.

<b><u>PRESENT:</u></b>	Supervisor	Daniel Pangrazio
	Councilman	Todd Bickford
	Councilwoman	Pamela Rychlicki
	Councilman	Quentin Clark
	Councilman	Kevin Keenan
	Town Clerk	Seth Graham

**ATTORNEY:** Dwight Kanyuck

**OTHERS:** Highway Superintendent Ron Beach, Code Enforcement Officer Tom Perkins

**ATTENDEES FROM SIGN-IN SHEET:** John Garland, Donald Whiteside, Stephanie Hann

**RESOLUTION 107-2025**

**SEPTEMBER 11, 2025 MINUTES**

On motion of Councilman Clark seconded by Councilman Bickford the following resolution was ADOPTED – Aye – Pangrazio, Bickford, Rychlicki, Clark, Keenan   Nay – 0   Absent – 0  
RESOLVED, that the minutes of September 11, 2025 be approved as presented.

**RESOLUTION 108-2025**

**SEPTEMBER 23, 2025 MINUTES**

On motion of Councilman Keenan seconded by Councilwoman Rychlicki the following resolution was ADOPTED – Aye – Pangrazio, Bickford, Rychlicki, Clark, Keenan   Nay – 0   Absent – 0  
RESOLVED, that the minutes of September 23, 2025 be approved as presented.

**OPEN FORUM**

**JOHN GARLAND – 485 SAND HILL RD**

Mr. John Garland appeared before the Town Board to follow up on his proposed business located at 485 Sand Hill Road, Caledonia. Mr. Garland is seeking to establish a welding and fabrication business at the site and has requested that the Town Board consider creating a Planned Development District (PDD) for the property.

Mr. Garland distributed drawings of his proposed plans, explaining that he intends to remove approximately half of the existing, non-functional building and rebuild those areas to support business operations. He noted that the business would not operate during evening hours.

In response to the Board's request for additional landscaping, Mr. Garland stated he plans to plant arborvitae trees along the property. He further shared that the business would employ 10–15 employees, involve minimal truck deliveries, and include a wide driveway to accommodate access.

The Town Board explained that the PDD process is discretionary and allows the Board to impose conditions as deemed appropriate. Following discussion, the Town Board agreed to move the project forward by referring Mr. Garland to the Town of Caledonia Planning Board for further review.

### **ANNOUNCEMENTS/COMMUNICATIONS**

Supervisor Pangrazio reviewed the following announcements and communications with the Board:

- The Livingston County Planning Board meeting for this evening, October 9<sup>th</sup>, has been canceled. Supervisor Pangrazio distributed the minutes from the prior month's meeting.
- Alexis Ellison has been awarded \$2,460.00 from Livingston County Economic Development's First Impressions Grant Program for her business, Baby Cakes Bakery, located at 3141 State St in Caledonia.
- The Caledonia Fire District's Multi-Year Financial Plan was distributed to the Board.
- The Caledonia Fire District's Multi-Year Capital Plan was distributed to the Board.
- A memo regarding public hearings set for customers to voice their opinion on RG&E/NYSEG utility rate hikes was distributed.

### **DEPARTMENTS/COMMITTEES**

#### **ATTORNEY – DWIGHT KANYUCK**

Attorney Dwight Kanyuck updated the Town Board that Invenergy is currently conducting design work related to the proposed Horseshoe Solar Project. He explained that Invenergy will be required to petition the Planning Board for a Floodplain Permit. The company also indicated its intention to begin tree clearing during the winter months.

#### **ZONING – CODE ENFORCEMENT OFFICER TOM PERKINS**

Code Enforcement Officer Tom Perkins updated the Board on the following:

- **Permits Issued Include:**
  - 3686 Neale Rd (36 ft. x 30 ft. Garage)
  - 4294 Caledonia Avon Rd (Sign)
  - 516 Feeley Rd (36 ft. x 40 ft. Garage)
- **Closed Permits Include:**
  - 3600 Neale Rd (In-Ground Pool)
  - 4194 Cameron Rd (Barn)
- **Violations Include:**
  - Monte Carlo Park (Brush & Rubbish Around Propane Tank)
  - 11 Paddy Ln (High Grass & Weeds)
  - 8 Paddy Ln (Junk Cars)
  - 20 Paddy Ln (High Grass, Missing Siding)
  - 4 Paddy Ln (High Grass)

In addition to the report, Code Enforcement Officer Perkins updated the Board that 2513 LeRoy-Caledonia Rd has sold.

**PLANNING BOARD – COUNCILWOMAN RYCHLICKI**

Councilwoman Rychlicki reported that representatives from Aaron’s Alley, the proposed dispensary, appeared before the Planning Board and were asked to return with additional plans for review. A brief discussion followed regarding Firstlink’s decision to withdraw its proposal to construct a Dollar General on Caledonia–Avon Road. Councilwoman Rychlicki also introduced Stephanie Hann, who expressed interest in filling the vacant Planning Board seat previously held by the late George “Bill” Middleton IV.

**BUILDINGS/GROUNDS – SUPERVISOR PANGRAZIO**

Supervisor Pangrazio and the Town Board held a brief discussion regarding the Town Hall’s compliance with the Americans with Disabilities Act (ADA).

**HIGHWAY DEPARTMENT – HIGHWAY SUPERINTENDENT RON BEACH**

Highway Superintendent Ron Beach updated the Board on the following:

- As of two weeks ago, the new mowing tractor was still located in Ohio. The company indicated it should be completed within the next two to three weeks.
- Stopped by Viking to review the layout for the new truck. The truck is expected to be completed by late December or early January.
- Replaced a crossover pipe on Wadsworth Road.
- Wedged small areas throughout the Town.
- Applied asphalt around the recycling center entrances, exits, and compactor.
- Wedged, added shoulders, and completed driveway adjustments on McGovern Road.
- Assisted the Village with road cut-outs.
- Replaced a driveway pipe on McGovern Road.
- Nova chipping work on DeNoon Road (from Route 36 to the railroad tracks) and Skelly Road (from McIntyre Road to the dirt section). Also added shoulders and adjusted driveways in those areas.
- Replaced brakes and rotors on Truck #1.
- Replaced the oil pan on Truck #2.
- Trucks are being sent to Caledonia Diesel for annual inspections.
- New hire Michael Thompson is currently completing the classroom portion of his CDL training, and Damon Linzy is working toward his Class A CDL license.
- **Upcoming Projects:**
  - Install shoulders on sections of Quarry Road and the end of River Road.
  - Wedge and shoulder Wadsworth Road.
  - Complete truck inspections.
  - Equip trucks with plow gear for the winter season.
  - Install snow fences.

**SETH GRAHAM – TOWN CLERK’S MONTHLY REPORT – SEPTEMBER 2025**

Town Clerk Seth Graham presented the Monthly Clerk’s Report for the month of September 2025.

<u>Account#</u>	<u>Account Description</u>	<u>Fee Description</u>	<u>Qty</u>	<u>Local Share</u>
A1255	Conservation	Conservation	18	134.53
	Geanealogy Search and Certification	Genealogy Search and Certification	1	22.00
	Marriage Lic.	MARRIAGE LICENSE FEE	1	17.50
	MISCELLANEOUS	Marriage Certificate	5	50.00
			<b>Sub-Total:</b>	<b>\$224.03</b>
A1603	MISCELLANEOUS CASH	Birth Certificates	1	10.00
		Death Certificates	15	150.00
			<b>Sub-Total:</b>	<b>\$160.00</b>
A2130	MISCELLANEOUS CASH	Landfill - \$10.00	284	2,840.00
			<b>Sub-Total:</b>	<b>\$2,840.00</b>
A2544	Dog Licensing	Female, Spayed	6	36.00
		Male, Neutered	9	54.00
		Male, Unneutered	2	24.00
			<b>Sub-Total:</b>	<b>\$114.00</b>
B2110	PLANNING/ZONING	Blanket Driveway Permit	1	250.00
		Building Permits	3	212.00
			<b>Sub-Total:</b>	<b>\$462.00</b>
			<b>Total Local Shares Remitted:</b>	<b>\$3,800.03</b>
Amount paid to:	NYS Ag. & Markets Animal Population Control Fund			21.00
Amount paid to:	NYS Environmental Conservation			2,291.47
Amount paid to:	State Health Dept. For Marriage Licenses			22.50
<b>Total State, County &amp; Local Revenues:</b>		<b>\$6,135.00</b>	<b>Total Non-Local Revenues:</b>	
			<b>\$2,334.97</b>	

**RESOLUTION 109-2025**

**TOWN CLERK’S MONTHLY REPORT – SEPTEMBER 2025**

On motion of Councilman Clark seconded by Councilman Bickford the following resolution was ADOPTED – Aye – Pangrazio, Bickford, Rychlicki, Clark, Keenan Nay – 0 Absent – 0  
 RESOLVED, the Monthly Clerk’s Report be approved as presented.

**OLD BUSINESS**

**DISCUSSION ON 2026 BUDGET – SUPERVISOR PANGRAZIO**

Supervisor Pangrazio reported that the 2026 Budget came in slightly over the tax cap and expressed that he is very pleased with the outcome, describing it as a fiscally strong and responsible budget. He noted that he and the Town Board have continued to prioritize keeping the Town debt-free.

**DISCUSSION ON EQUIPMENT – SUPERVISOR PANGRAZIO**

Supervisor Pangrazio discussed with the Board a request to have the Town’s excavator displayed at the Caledonia-Mumford School District’s Trunk or Treat event. The Board was in favor of the request. Supervisor Pangrazio also noted that he plans to meet with Highway Superintendent Ron Beach to review future equipment needs and plans.

**NEW BUSINESS**

**RESOLUTION 110-2025**

**ACCEPT 2026 TENTATIVE BUDGET AS 2026 PRELIMINARY BUDGET**

On motion of Councilman Bickford seconded by Councilman Clark the following resolution was ADOPTED – Aye – Pangrazio, Bickford, Rychlicki, Clark, Keenan   Nay – 0   Absent – 0

RESOLVED, that the 2026 Tentative Budget be accepted as the 2026 Preliminary Budget.

**RESOLUTION 111-2025**

**SET PUBLIC HEARING FOR 2026 BUDGET – NOVEMBER 13, 2025**

On motion of Councilman Keenan seconded by Councilwoman Rychlicki the following resolution was ADOPTED – Aye – Pangrazio, Bickford, Rychlicki, Clark, Keenan   Nay – 0   Absent – 0

WHEREAS, that the Tentative Budget for 2026 has been prepared and presented to the Town board and

WHEREAS, the Town Board has reviewed such Tentative Budget and adopted it as the Preliminary Budget, therefore be it

RESOLVED, that the Town Board meet and review the Preliminary Budget for the year 2026 and hold a Public Hearing thereon at the Town Hall, 3109 Main Street, Caledonia, NY, at 7:10 P.M., on November 13, 2025 and that the Clerk shall give due notice of such Public Hearing in the manner as provided in Section 108 of Town Law.

**RESOLUTION 112-2025**

**RE-APPOINTING RUSS BARBER TO THE ASSESSMENT REVIEW BOARD**

On motion of Councilman Clark seconded by Councilman Bickford the following resolution was ADOPTED – Aye – Pangrazio, Bickford, Rychlicki, Clark, Keenan   Nay – 0   Absent – 0

RESOLVED, that Russ Barber be re-appointed to the Assessment Review Board for a 5-year term ending on September 30, 2030.

**RESOLUTION 113-2025**

**APPOINTING STEPHANIE HANN TO THE PLANNING BOARD**

On motion of Councilwoman Rychlicki seconded by Councilman Keenan the following resolution was ADOPTED – Aye – Pangrazio, Bickford, Rychlicki, Clark, Keenan   Nay – 0   Absent – 0

RESOLVED, that Stephanie Hann be appointed to the Town of Caledonia Planning Board to fulfill the remainder of George “Bill” Middleton IV’s term ending December 31, 2025.

**RESOLUTION 114-2025**

**PAYMENT OF BILLS**

On motion of Councilman Clark seconded by Councilman Bickford the following resolution was  
ADOPTED – Aye – Pangrazio, Bickford, Rychlicki, Clark, Keenan    Nay – 0    Absent – 0

RESOLVED, that the bills be paid in the following amounts:

<b>FUND</b>	<b>AMOUNT</b>
GENERAL FUND A	\$ 18,367.62
GENERAL FUND B	\$ 2,125.69
HIGHWAY FUND DB	\$ 125,180.55
<b>TOTAL</b>	<b>\$ 145,673.86</b>

On motion of Councilman Keenan seconded by Councilman Bickford and carried by all, the Board Meeting was adjourned.

Respectfully Submitted,

Seth Graham  
Town Clerk